

**PUBLIC NOTICE**  
**THE MAXWELL CITY COUNCIL WILL HOLD A SPECIAL**  
**MEETING ON TUESDAY, DECEMBER 17, 2024 AT 6:00 PM**  
**AT MAXWELL CITY HALL, 107 MAIN STREET,**  
**MAXWELL, IA**

The City of Maxwell invites residents to join this city council meeting via a conference call. If you would like to participate, you must call 844-855-4444 and enter this access code: 843508 no earlier than 5 minutes prior to the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CITIZENS FORUM
5. DISCUSSION AND ACTION ON UPDATING ORDINANCE IDENTIFYING INTERSECTIONS FOR THREE-WAY STOPS, FOUR-WAY STOPS AND SCHOOL STOPS
6. ACTION ON A RESOLUTION AUTHORIZING TRANSFERS FROM LOCAL OPTION SALES TAX FUND TO THE REMOVAL OF TREES PROJECT FUND FOR COMMUNITY BETTERMENT
7. ACTION ON RESOLUTION SETTING TIMES AND DATES FOR REGULAR COUNCIL MEETINGS FOR CALENDAR YEAR 2025
8. DISCUSSION AND ACTION ON STORY COUNTY HOUSING TRUST
9. DISCUSSION AND ACTION ON CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEAR 2026
10. ADJOURN



**ORDINANCE NO. xxx**

**AN AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF MAXWELL, IOWA,  
IDENTIFYING INTERSECTIONS FOR THREE-WAY STOPS, FOUR-WAY STOPS AND SCHOOL  
STOPS**

**BE IT ENACTED** by the City Council of the City of Maxwell, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 65.03 of the Code of Ordinances of the City of Maxwell, Iowa, is repealed and the following adopted in lieu thereof:

**65.03 THREE-WAY STOP INTERSECTIONS.** Every driver of a vehicle shall stop before entering the following designated three-way stop intersections:

*(Code of Iowa, Sec. 321.345)*

1. North Street and Baldwin Street. Vehicles approaching the intersection of North Street and Baldwin Street from the north, south and east shall stop before entering such intersection.

**SECTION 2. SECTION MODIFIED.** Section 65.04 of the Code of Ordinances of the City of Maxwell, Iowa, is repealed and the following adopted in lieu thereof:

**65.04 FOUR-WAY STOP INTERSECTIONS.** Every driver of a vehicle shall stop before entering the following designated four-way stop intersections:

*(Code of Iowa, Sec. 321.345)*

1. Main Street and Seventh Street.
2. Maxwell Street and Third Street.
3. Metcalf Street and Third Street.
4. Main Street and Fifth Street.
5. Metcalf Street and Second Street.
6. Baldwin Street and Fifth Street.

**SECTION 3. SECTION MODIFIED.** Section 65.06 of the Code of Ordinances of the City of Maxwell, Iowa, is repealed and the following adopted in lieu thereof:

**65.06 SCHOOL STOPS.** At the following school crossing zones every driver of a vehicle approaching said zone shall bring the vehicle to a full stop at a point ten (10) feet from the approach side of the crosswalk marked by an authorized school stop sign and thereafter proceed in a careful and prudent manner until the vehicle shall have passed through such school crossing zone.

*(Code of Iowa, Sec. 321.249)*

1. Intersection of Fifth Street and Maxwell Street.
2. Intersection of Fifth Street and Metcalf Street.
3. Intersection of Fourth Street and Maxwell Street.
4. Intersection of Fourth Street and Main Street.
5. Intersection of Third Street and Main Street.
6. Intersection of Third Street and Maxwell Street.
7. Intersection of Third Street and Metcalf Street.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in following its passage, approval, and publication as provided by law.

First Reading: Date \_\_\_\_\_ Gast ? Philpott ? Jans ? Westendorf ? Miller ?

Second Reading: Date \_\_\_\_\_ Gast \_\_\_\_ Philpott \_\_\_\_ Jans \_\_\_\_ Westendorf \_\_\_\_ Miller \_\_\_\_

Third Reading: Date \_\_\_\_\_ Gast \_\_\_\_ Philpott \_\_\_\_ Jans \_\_\_\_ Westendorf \_\_\_\_ Miller \_\_\_\_

Passed by the Council this \_\_\_\_\_ day of \_\_\_\_\_ 2025 and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST

\_\_\_\_\_  
Debra Hayes, City Clerk

\_\_\_\_\_  
Dale Higgins, Mayor

I certify that the foregoing was published as Ordinance No. xxx on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Debra Hayes, City Clerk

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**Ordinance Intent:**

**Section 1**

The current language of 65.03 establishes a Three-Way-Stop at Baldwin and Fifth Street. This is being repealed and in lieu of this language a Three-Way-Stop is established Baldwin and North Street.

**Section 2**

The current language of 65.04 establishes Four-Way-Stops at Main and Seventh Streets, Maxwell and Third Streets, Metcalf and Third Streets, Main and Fifth Streets, and Metcalf and Second Streets. The amended language keeps all the previous Four-Way-Stop intersections and adds a Four-Way-Stop at Baldwin and Fifth Streets.

**Section 3**

The current language of 65.06 establishes intersections for School Stops at Fifth and Maxwell Streets, Fourth and Maxwell Streets, and Fourth and Main Street. The School asks students to enter the school in the morning on Metcalf Street and Third Streets. As a result, many students are crossing Fifth Street at Metcalf Street. The amended language keeps all the previous School Stops and adds the intersection of Fifth Street and Metcalf Street as a School Stop.



Deb Hayes &lt;cityclerk@maxwell.iowa.gov&gt;

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## School Crossings

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steve gast &lt;steve.gast@maxwell.iowa.gov&gt;

Sun, Dec 8, 2024 at 6:41 PM

To: Dale Higgins &lt;mayorofmaxwell@maxwell.iowa.gov&gt;, Deb Hayes &lt;cityclerk@maxwell.iowa.gov&gt;

Attached is a potential ordinance amendment for complying with the Visioning document on safe routes to school. We need to check with our traffic engineers at Snyders concerning the language (from state law) that says "every driver of a vehicle approaching said zone shall bring the vehicle to a full stop at a point ten (10) feet from the approach side of the crosswalk marked by an authorized school stop sign". We have signs on HWY210. Are they "authorized school stop signs"? Do we need signs at 4th and Maxwell and 3rd and Metcalf? Is the 4-way stop adequate signage at 3rd and Maxwell to meet the "authorized school stop signs"? If it is, then does this intersection need to be included in this ordinance amendment?

There is a lot I do not know and we should find out before we decide to publish changes.

Steven Gast  
City Council Person

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 Ord xxx Stop Signs.docx  
26K





Deb Hayes <cityclerk@maxwell.iowa.gov>

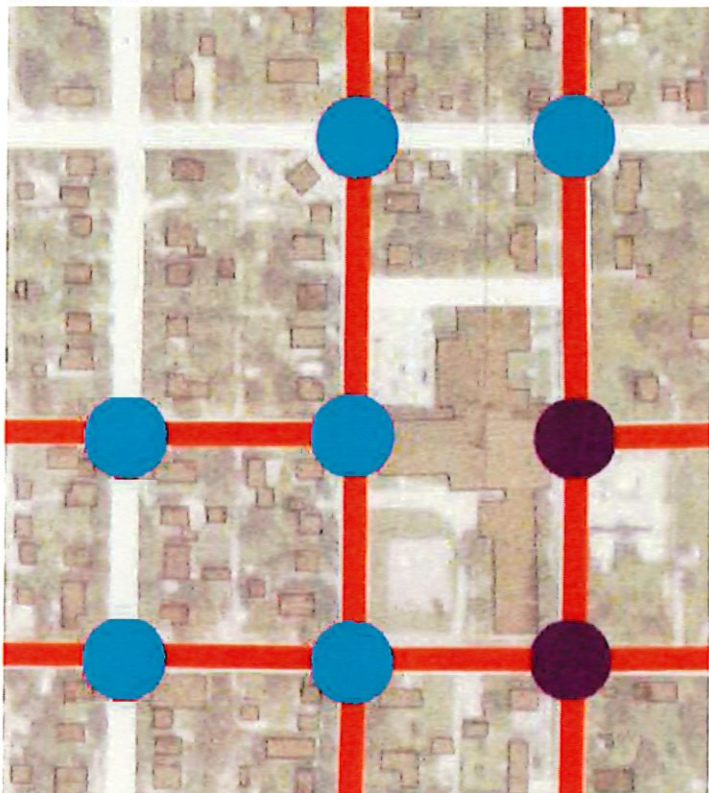
## School Crossings

steve gast <steve.gast@maxwell.iowa.gov>

Sun, Dec 8, 2024 at 5:48 PM

To: Dale Higgins <mayorofmaxwell@maxwell.iowa.gov>, Deb Hayes <cityclerk@maxwell.iowa.gov>

I forwarded a potential ordinance change for School Stops. Below is a sketch from the Community Visioning Document. The Teal circles represent the intersections of interest.



I have also attached a PDF with existing signage and proposed signage to meet the Visioning recommendations. My concern is whether the "Crossing Ahead" signs can be spread to cover two intersections and whether we will be able to extend the wires from the existing control boxes to the new "Crossing Ahead" signs at Ashford and 2nd. These two questions may need to be addressed by traffic engineers at Snyders since both are on Hwy 210.

Steven Gast  
City Council Person

School Crossings.pdf  
239K



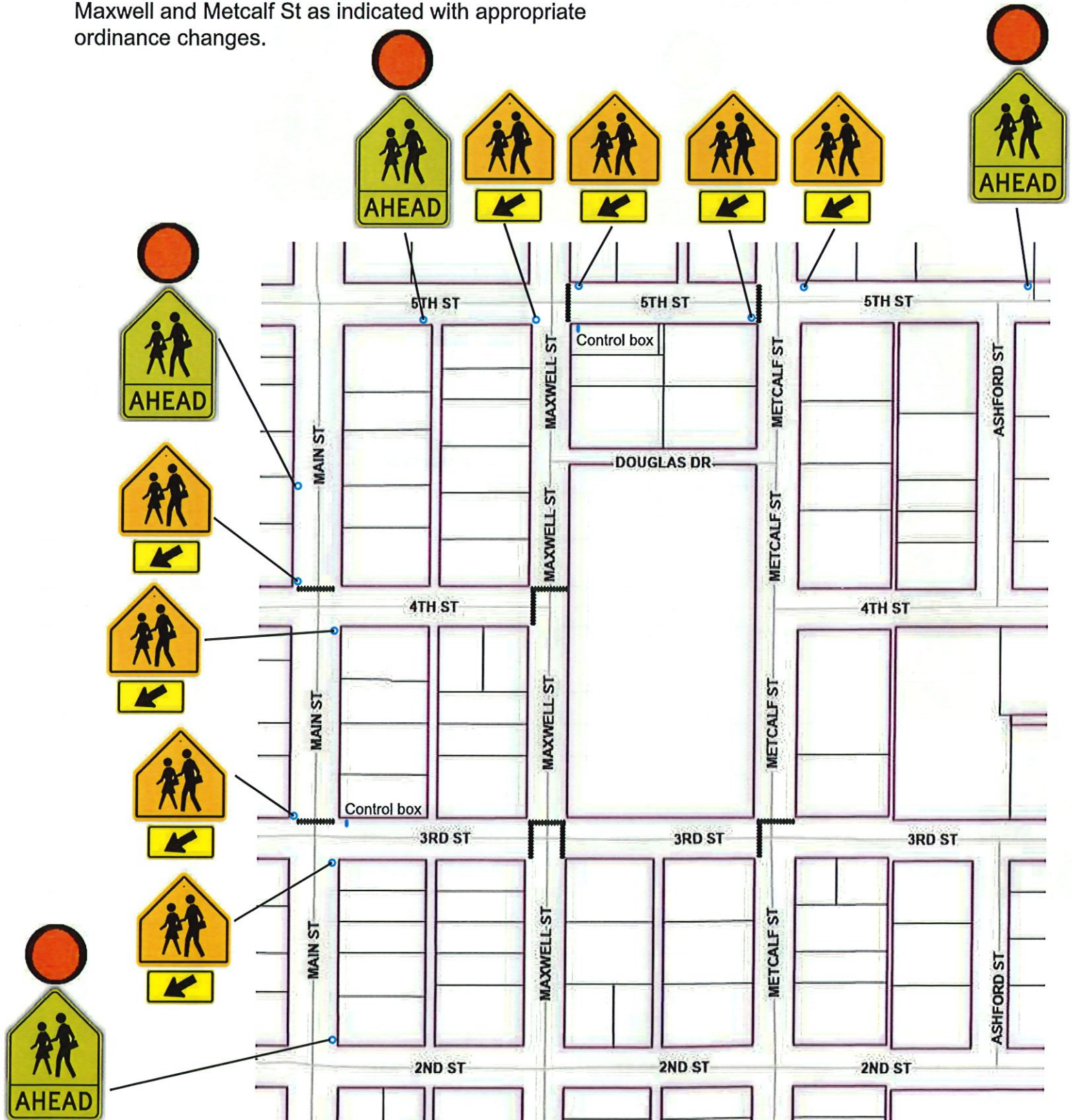


The Visioning Plan recommends adding school crossings at Metcalf and 5th Street and 3rd and Main Streets with associated high visibility crosswalks. This would entail adding four signs indicating the crossing location and moving two "crossing ahead" signs. One from Metcalf and 5th to Ashford and 5th. The other from 3rd and Main to 2nd and Main. Both these signs are connected to a control box and the wiring to each would need to be extended. High visibility crosswalks should be added on Maxwell and Metcalf St as indicated with appropriate ordinance changes.

## Proposed Crosswalk Plan



- Location of Sign
- Location of Control box
- High Visibility Crosswalk



## Existing Ordinance and location of School Stop Signs

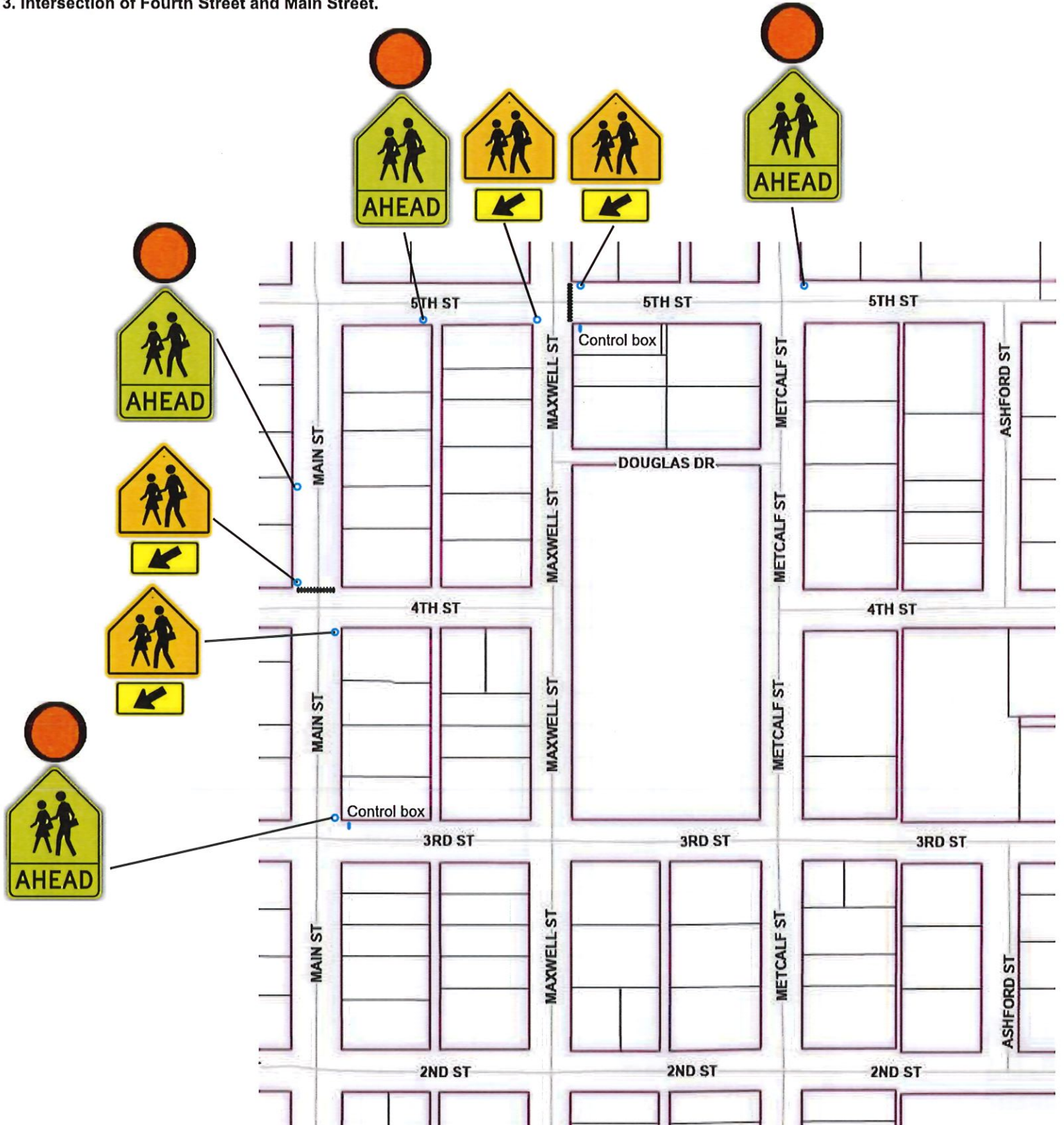
65.06 SCHOOL STOPS. At the following school crossing zones every driver of a vehicle approaching said zone shall bring the vehicle to a full stop at a point ten (10) feet from the approach side of the crosswalk marked by an authorized school stop sign and thereafter proceed in a careful and prudent manner until the vehicle shall have passed through such school crossing zone.

(Code of Iowa, Sec. 321.249)

1. Intersection of Fifth Street and Maxwell Street.
2. Intersection of Fourth Street and Maxwell Street.
3. Intersection of Fourth Street and Main Street.



- Location of Sign
- Location of Control box
- ▬ High Visibility Crosswalk



**RESOLUTION 2024-\_\_\_**

**A RESOLUTION AUTHORIZING TRANSFERS FROM LOCAL OPTION SALES TAX FUND TO THE REMOVAL OF TREES PROJECT FUND FOR COMMUNITY BETTERMENT**

**WHEREAS** the Fiscal Year 2024 budget included a project funded from Local Option Sales Taxes for removal of trees on public property, and,

**WHEREAS** the project was contracted in Fiscal Year 2024 but not completed until FY2025, and,

**WHEREAS** revenue from the Local Option Sales Tax Fund is eligible for transfer to cover the costs of this project if the expenditure qualifies as community betterment.

**NOW THEREFORE, BE IT RESOLVED**, the removal of dead and dying trees on public property is declared a community betterment.

**BE IT FURTHER RESOLVED**, the following transfer from the Local Option Sales Tax Fund to the Removal of Trees Project Fund is approved:

FROM / TO	ITEM NUMBER	LINE ITEM	Amount	DESCRIPTION
TO	305 910 4830	TRANSFER TO REMOVAL OF TREES PROJECT FUND FROM	34,900	PAY FOR REMOVAL OF DEAD AND DYING TREES FROM PUBLIC PROPERTY.
FROM	121 910 6910	LOCAL OPTION SALES TAX FUND		

**BE IT FURTHER RESOLVED**, the City Clerk is authorized and directed to transfer the funds and include these expenditures in a future budget amendment request.

**RESOLUTION 2024-\_\_\_ PASSED** by the City Council this \_\_\_ day of \_\_\_\_\_, and the Mayor declares the same to be approved and enacted upon passage.

Motion to adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote: Gast  ?  Philpott  ?  Jans  ?  Westendorf  ?  Miller  ?

ATTEST: \_\_\_\_\_ Dale Higgins, Mayor

\_\_\_\_\_  
Deb Hayes, City Clerk



**RESOLUTION NO. 2024-\_\_**

**RESOLUTION SETTING TIMES AND DATES FOR REGULAR COUNCIL MEETINGS FOR CALENDAR YEAR 2025**

**WHEREAS**, the City Council of the City of Maxwell, Iowa, fixes the time and place of the regular meetings of the Council by resolution, and

**WHEREAS**, the City Council desires to increase attendance of Council Members, ease workload requirements for the City Clerk, and increase attendance opportunities for other city officials.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAXWELL, IOWA:**

**SECTION 1.** From January 1st, 2025 through December 31st, 2025, the regular place for meetings of the City Council shall be the City Hall, the regular time for meetings shall be 6:00 PM and the regular date of the meeting shall be the third Thursday of each month, except as indicated below.

**SECTION 2.** When a scheduled Holiday falls on the third Thursday of the month, the regular Council meeting shall be held on the fourth Thursday, at the regular place and time.

**SECTION 3.** All resolutions or parts of resolutions in conflict herewith are repealed, and the same are hereby repealed to the extent of such conflict.

**PASSED AND APPROVED** by the City Council this 17th day of December, 2024.

Motion to approve: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Gast\_\_\_ Philpott\_\_\_ Westendorf \_\_\_ Miller\_\_\_ Jans \_\_\_

ATTEST:

\_\_\_\_\_  
Dale Higgins, Mayor

\_\_\_\_\_  
Deb Hayes, City Clerk

The Mayor declared the Resolution passed and enacted on the 1st day of January, 2025

\_\_\_\_\_  
Deb Hayes, City Clerk



**Description of Project**

Cost

From Mayor and Council Discussions

<b>Employee assistance program.</b> An Employee Assistance Program (EAP) is a voluntary, work-based program that provides employees with confidential access to short-term counseling, assessments, referrals, and follow-up services to address personal or work-related issues, typically offered free of charge through their employer; this can include support for mental health concerns, financial issues, legal matters, substance abuse, or family problems.		\$
<b>Skid loader.</b> Trade in the John Deere tractor and purchase a skid loader as a replacement. Rent or borrow attachments from adjacent cities.		\$55,000
<b>Truck replacement.</b> Review all City owned capital equipment and establish an amortization schedule for each. Use the schedule to set aside funds each year for capital replacement.		\$
<b>Road improvement from North St to City Limits on Baldwin.</b> Resurface asphalt road (1,570' x 24' by 2" mat x \$5) Surface 5 driveway aprons (each up to 623 SF of paved surface) Install rock on shoulder (3'x1,570' on each side x \$2)	\$188,400 \$15,600 \$19,000	\$223,000
<b>Splash pad.</b> Estimated - final cost dependent on design.		\$150,000
<b>Pickel ball/ Tennis/ Basketball courts.</b> Install a Pickleball court in an existing city park. 4" PCC Pavement 656 SY \$60/SY Pickleball Court Net & line painting Basketball goals Chainlink fencing (307 LF @ \$125/LF - 8' height) Double Gate	Detail \$39,360 \$6,000 \$8,000 \$38,375 \$1,000	\$92,735
<b>Walking path to north City Limits on Baldwin from North St.</b> Walking path 5' wide by 1,570 feet long by 4" thick Excavation (4,000 CY @ \$14 per CY) Asphalt (1,400 CY @ \$60/CY)	Detail \$56,000 \$84,000	\$140,000

Additions from Doug:

<b>Food Program for community similar to Collins'</b>		\$
<b>Woodlawn water problems</b> See engineer study		\$
<b>Signage and road markings for HOI city loop</b>		\$
<b>Assess needs and repair city buildings</b>		\$
<b>Modify the drive thru park to eliminate large gravel</b> Seal coat Old Settler's Way (650'x16' @ \$5/SF)		\$52,000
<b>Update pedestrian lights/crossing on Main St.. and 5th St.</b>		\$
<b>Legal costs of cleaning up nuisance properties</b>		\$

Description of Project

Cost

		€
<p><b>Costs of improving water quality of well #3</b> See engineer cost estimates</p>		\$
<p>Additions from Ken</p>		
<p><b>Find a investor and developer to build on Sidwell property</b> Include Senior Housing and Multi family appartments in new development and playground with access to HOI trail.</p>		\$
<p><b>Safety Officer shared with Collins.</b> Rent a Cop. Do away with paying Story County Sheriff.</p>		\$



# Sidewalk Replacement Program

Budget \$25,000 for each fiscal year from FY2024 through FY2029. The funds will be used by the City to pay a Contractor for sidewalk and crosswalk construction/replacement. Crosswalk cost will be at City expense, but sidewalks will be at property owner's expense. This program allows the property owner to have the cost of sidewalk replacement/repair spread as an assessment repayable over up to seven years.

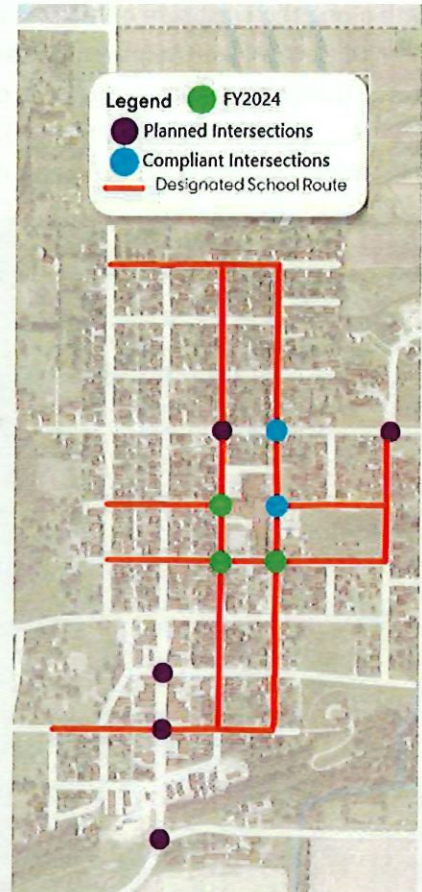
The City will start by following the Safe Route to School Plan from the Community Visioning Document. First priority will be constructing crosswalk points along the Safe Routes. Three intersections for a total of 6 crosswalks have been identified for work in FY24. Crosswalk extensions MUST be constructed to meet ADA requirements.

The City will then perform and publish a sidewalk study to identifying unsafe sidewalks that need to be

replaced along the Safe Routes (uneven/broken causing tripping hazard, buried with grass obstructions, worn out surface, missing continuity). This study will be published and a public hearing will be held to initiate the program.

Property owners adjacent to unsafe sidewalk sections will be notified that their sidewalk needs to be repaired/replaced in 60 days. Adjacent owners have an option to replace it themselves or ask the City to contract to replace the sidewalk having the cost spread as an assessment. The costs for the project could be as high as \$5,000 for leveling, sealing, and resurfacing a 4' wide by 75' long sidewalk or about \$20,000 for 300 lineal feet (one block) of sidewalk.

After two years, the City will start receiving special assessment re-payments. This money can be used to reduce the amount of new money required to keep the program moving until all identified sidewalks are completed.



## Dollar General Path

Path along the west side of Main St from the Hardware Store extending south to the Bike Trail, cross Main St at the bike trail, then continue south along the east side of Main St to the Dollar General Store. This may require acquisition of a strip of property along Main St at the old car wash and may require easement acquisition from Ted Meier. The project will require an engineering design and estimate for work in DOT ROW and may need drainage improvements in the ditch at Main and South.



Item	Quantity	Units	Quantity	Units
Length of path	675	ft	225	yards
Width of path	5	ft	1.7	yards
Area of path	3.375	sq ft	375	sq yds
Depth of path	0.6	ft	1/6	yards
Volume of path	2,025	cu ft	62.5	cu yd
12" CMP	100	LF		

	Unit Cost	Units	Total
Topsoil strip, salvage & respread	\$ 6.00	cu yd	\$ 402
Subgrade Preparation	\$ 2.50	sq yd	\$ 1,005
Limestone Base (3" with fines)	\$ 35.00	cu yd	\$ 2,188
Path PCC 6"	\$ 37.50	cu yd	\$ 2,344
Pipe Culvert, 12" CMP	\$ 50.00	LF	\$ 5,000
Contingency (10%)			\$ 1,094
	\$ 12,033	Round to	\$ 12,500

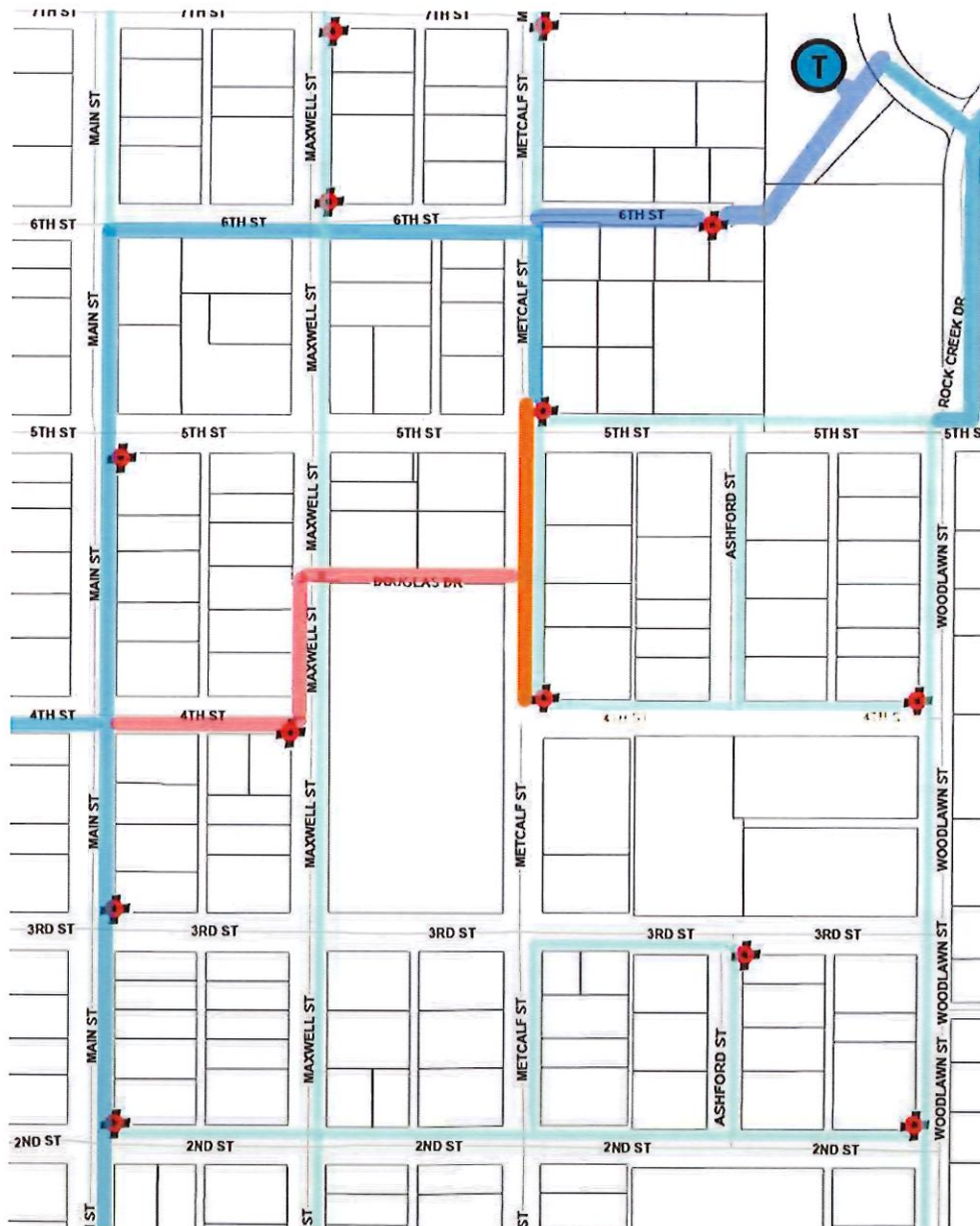
## Rock Creek Estates Safe Route to School

Path along the frontage of Water Tower Park extending west along the south property line and connecting to the end of 6th Street. Will require property acquisition from Maxwell Senior Housing Inc and property owners at 624 and 625 6th St.

Item	Quantity	Units	Quantity	Units
Length of path	440	ft	147	yards
Width of path	6	ft	2	yards
Area of path	2,640	sq ft	294	sq yds
Depth of path	0.5	ft	1/6	yard
Volume of path	1,320	cu ft	49	cu yd

	Unit Cost	Units	Total
Topsoil strip, salvage & respread	\$ 6.00	cu yd	\$ 294
Subgrade Preparation	\$ 2.50	sq yd	\$ 735
Limestone Base (3" with fines)	\$ 35.00	cu yd	\$ 1,750
Path PCC 6"	\$ 37.50	cu yd	\$ 1,838
Contingency (10%)			\$ 460
			\$ 5,077 Round to \$ 5,500





## 6" Water Line and Main Line Valve Replacement Plan

Future improvements to the water system include replacing existing 4" lines (light blue) with either 6" (medium blue), or 8" lines (darker blue) to get fire service to the school. This will improve fire flows and pressures at the school and improve fire ratings for adjacent residential homes.

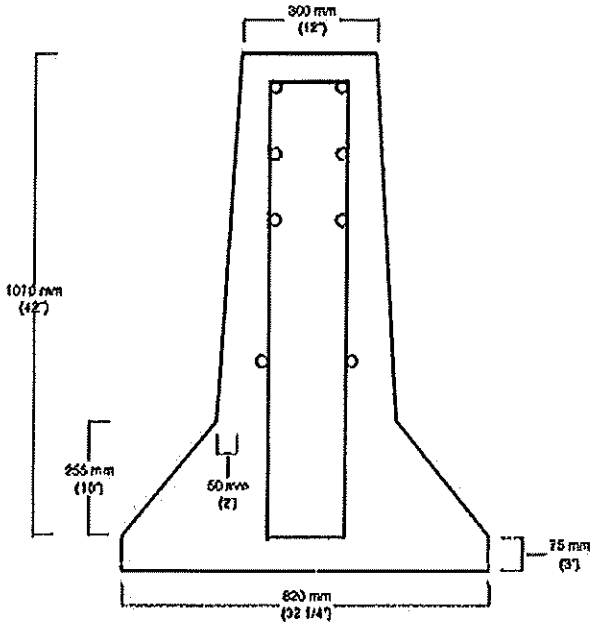
Phase 1 of the improvement is a "Proposed Main" (orange) from the 6" line at 6th and Metcalf extending south along Metcalf St. to 4th Street and the fire hydrant. This phase ties in an existing fire hydrants to a 6" line providing better fire protection to the school.

Phase 2 of the improvement (rose colored line) is a 6" main from the 6" line along Metcalf at Douglas extending west along Douglas Drive to Maxwell Street, jogging south to 4th Street and running along 4th St to connect into the 6" Line on Main Street. This phase ties in another existing fire hydrant providing better fire protection to the school, and an alternate route to fill the water tower (blue circle with a "T" in the center). The existing 4" line on Maxwell and 4th Street will be removed or abandoned.

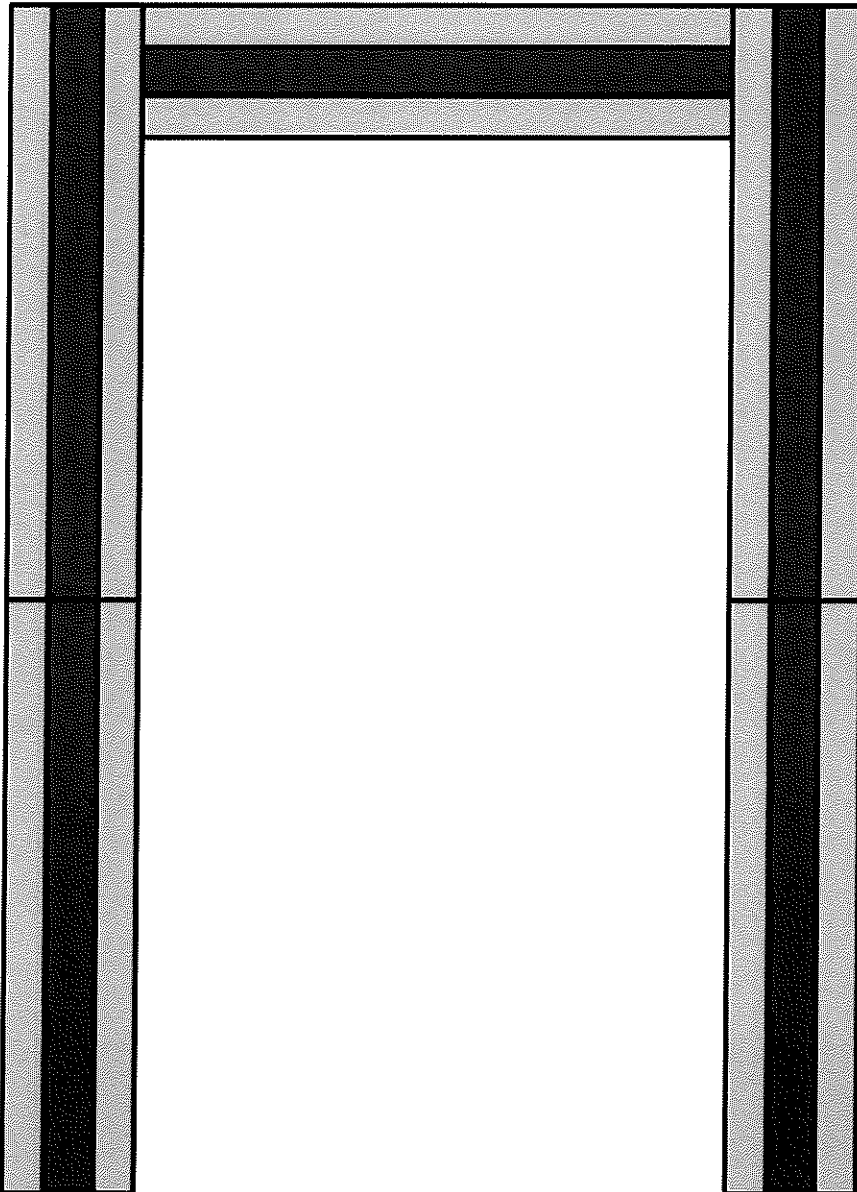
To complete these two phases, a detailed engineering plan will be required. At the same time, a plan identifying main line valves which are not functioning and establishing a replacement schedule for those valves will be needed. Both plans will be funded so grants and low cost loans to complete the project can be sought.

Estimated cost to complete the plans - \$20,000

# Salt Storage Facility



Use five 12' long Jersey concrete highway barriers to establish side walls and one end wall to retain sand and salt mixture and a metal framed and sided cover that will allow city equipment to enter and pick up sand.

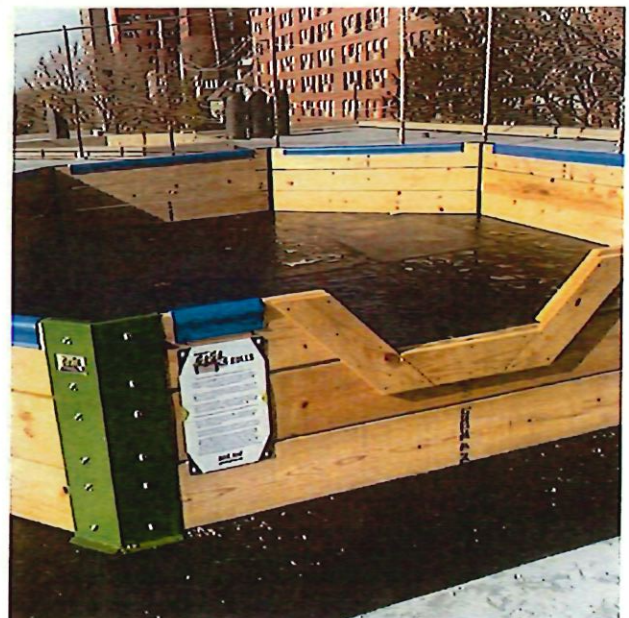
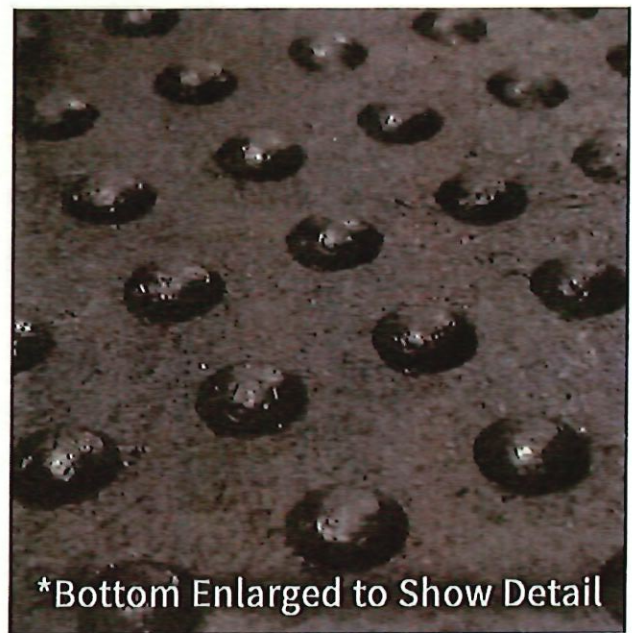




# Gaga Pit Mat - *Prain holes* *Research mat*

Rubber Flooring TILES cover the area under and around your GaGa Ball Pit. This easy to install option, provides a 5/8" cushion on a slip resistant 6'x 4' tile with a button bottom for drainage. The inner edges of the Rubber Flooring Tiles link together like a jigsaw puzzle for a tight fit.

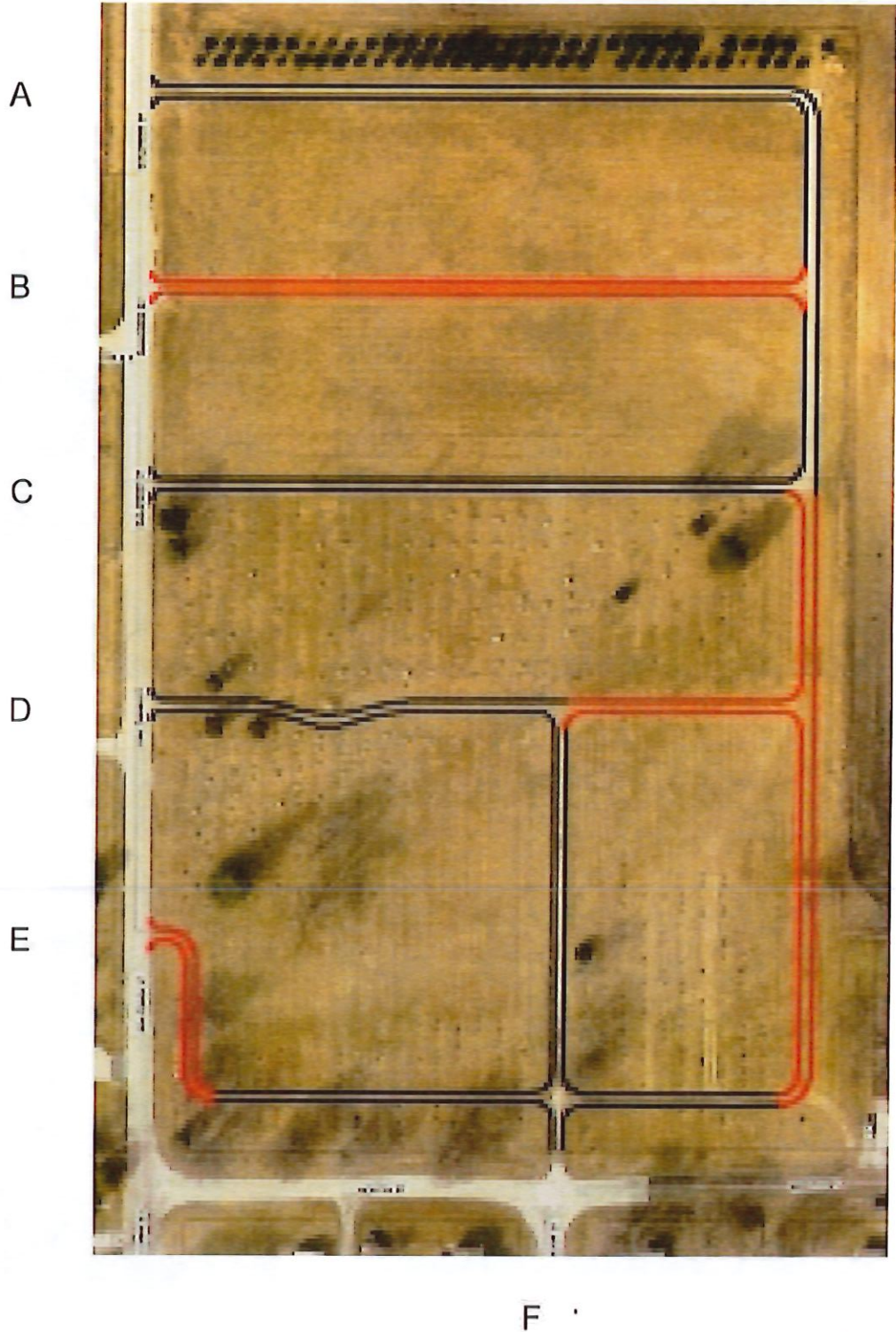
Prepare the area similar to how you would for a brick patio or concrete. Remove a few inches of grass and soil, then pack that area with stone dust, or crushed limestone etc to provide a solid and level surface for the tiles to remain flat on top of.



# Cemetery Entrance

*Remove planters  
Put in Flowering Shrubs*

Urns exist at entrances C, D and F. These urns require considerable effort to maintain. The Parks Board suggests permanent plantings at entrance locations A through F rather than using planters





# Disk Golf Upgrade - Community Betterment Money \$5000?

## What is the goal?

Provide an excellent facility for Maxwell residents while also attracting out of towners.

- Host events
  - Local leagues
  - Des Moines area traveling leagues
  - Tournaments
    - Market in the Park
    - Old Settlers Festival

## What do we need?

- Expand to 18 holes
  - 'Standard' number of holes for a PDGA sanctioned event
  - Accommodates more players at one time
  - Gives an air of 'legitimacy'
  - More opportunities for fun!
- Redesign to avoid conflict zones (Safety and exclusivity)
- New concrete tee pads
  - Multiple per hole provides appropriate challenge for varying levels of skill
- Updated baskets
- New signage (information sign, tee signs and for navigation of the course)
- Landscaping (plantings, benches, trash receptacles, etc...)

## How close are we?

- Assemble project team - August 2022
  - Project Champion - Lauryn Myers
  - Design Consultant - Steve Kenton
  - Event Promoter - Josh Butcher - Titan Disc Golf
  - Core group of volunteers/local players
- Establish budget
  - ~\$40,000
- Identify funding sources - ongoing
  - Community improvement grants
  - Donors
  - Manufacturer incentive programs
- Course design - early Spring 2023
- Course installation - late Spring to Summer 2023
  - Selective tree/brush clearing
  - Tee areas
    - 5'x12' concrete pad
    - Tee sign
    - Bench
    - Trash receptacle
  - Targets set into concrete shafts

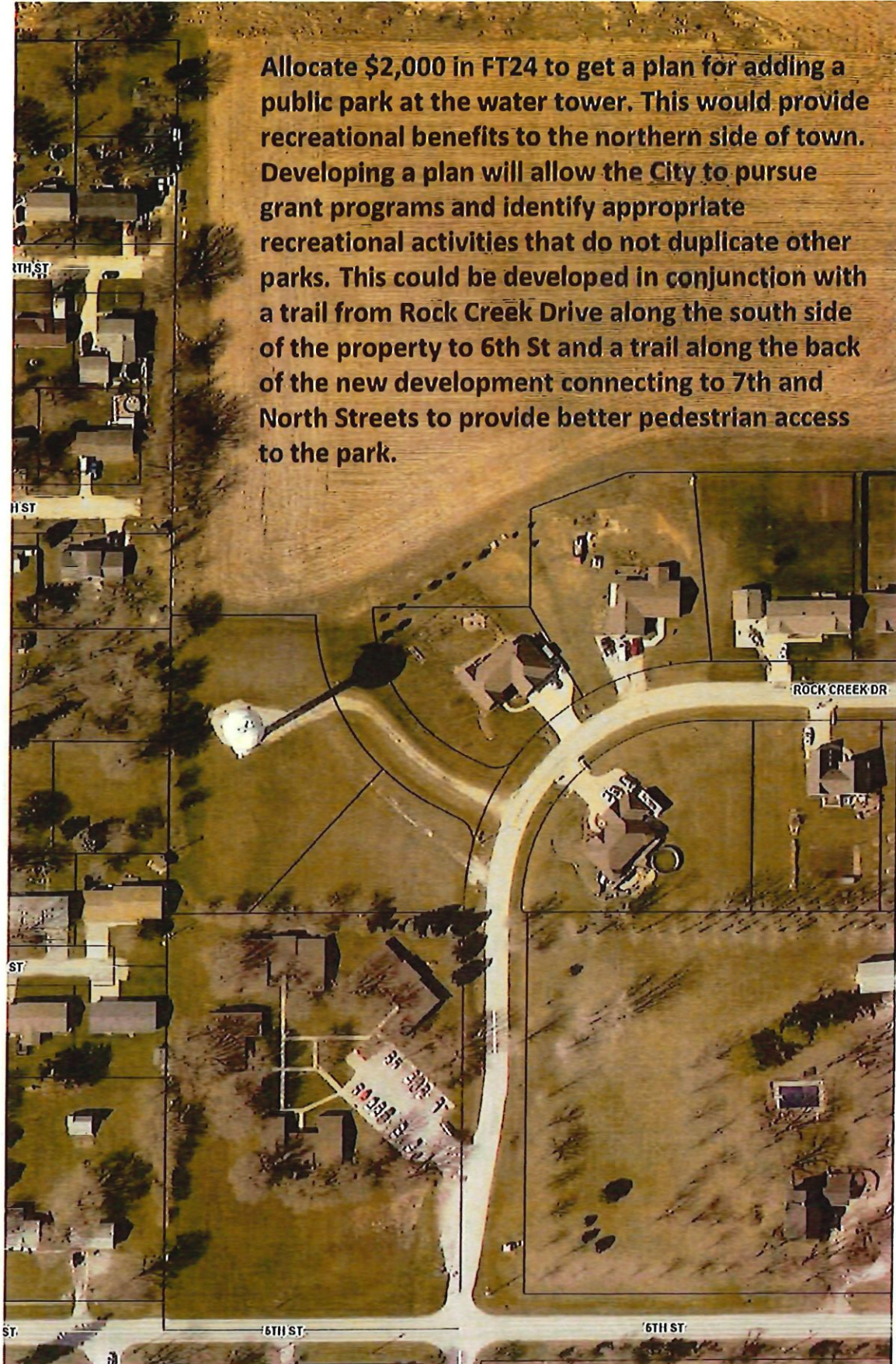
# Playground Equipment CIP

*Lower priority*

1. Inventory existing playground equipment
2. Establish expected life of equipment
3. Establish replacement cost of equipment
4. Amortize replacement cost over expected life to get annual cost
5. Establish budget line item to set aside annual replacement cost
6. Seek grants and replace equipment needing immediate replacement, if not successful borrow money or replace unsafe equipment.

# Water Tower Park - \$2000 to get plan - yes

Allocate \$2,000 in FT24 to get a plan for adding a public park at the water tower. This would provide recreational benefits to the northern side of town. Developing a plan will allow the City to pursue grant programs and identify appropriate recreational activities that do not duplicate other parks. This could be developed in conjunction with a trail from Rock Creek Drive along the south side of the property to 6th St and a trail along the back of the new development connecting to 7th and North Streets to provide better pedestrian access to the park.



# HOI Trail Beautification

yes to place Benches  
Put water fountain @ Legion Park.

Obtain permission to place benches along HOI trail inside city limits.

Place over-story shade trees and fruit trees off the top of the trail to provide shade or sustenance.

will look for grants for  
Shade + Fruit trees

# Cemetery Roads

*Likes with proposed roads  
OK to move forward*

New Drives	1,780 sq. yd.	Old Drives	3,130 sq. yd.
New Base	1,780 sq. yd.	Surface	4,910 sq. yd.
Depth	6 inches		2 inches
Volume	297 cu yards		273 cu yards

## Install new base for cemetery drives

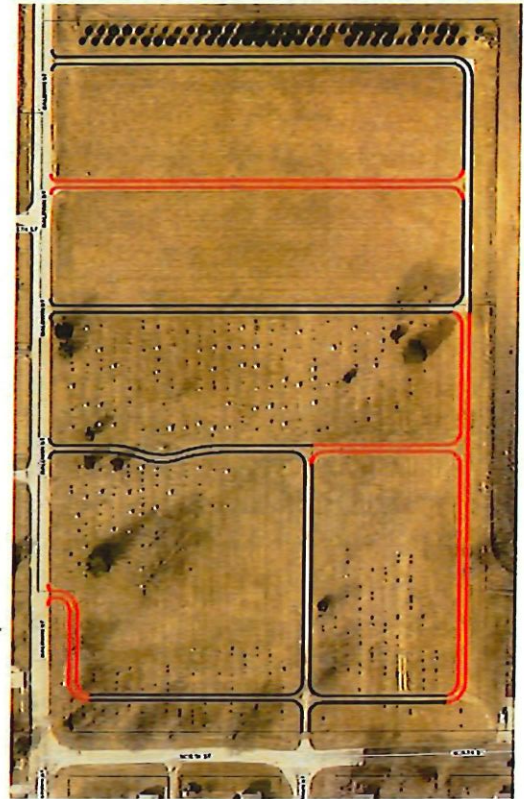
Strip sod for 10' drive. At intersections with other roads construct 18' fillet corners. At corners of drive use inside radius of 18'. Level and compact soil. Install base rock for drive. Level and compact base. Total area of sod removal and base for road is 1,776 square yards.

	Unit Cost	Units	Total
Strip, salvage & respread	\$ 6.00	cu yd	\$ 10,680
Subgrade Preparation	\$ 2.50	sq yd	\$ 4,450
Limestone Base (3" with fines)	\$ 35.00	cu yd	\$ 62,300
Contingency (10%)			\$ 7,743
		<b>Total</b>	<b>\$ 85,173</b>

## Install new surface for cemetery drives

Apply new drive surface to old drives and new drives. Crown for drainage to edge of road. Level and compact surface. Total area of finish surfacing 4,910 square yards.

	Unit Cost	Units	Total
Drive Asphalt Mat 2"	\$ 12.50	cu yd	\$ 61,375
Contingency (10%)			\$ 6,138
		<b>Total</b>	<b>\$ 67,513</b>



# City Park Trees

The City received a \$10,000 grant and planted 24 trees in the City park in FY23. The City goal is to apply again next year and plant at least 26 more trees. The grant guidelines are as follows:

The Community Forestry Grant Program provides reimbursable grants ranging from \$500 to \$5,000 to be used for the purchase and planting of trees suitable to Iowa. Award recipients are required to provide a dollar-for-dollar cash match for the purchase of trees and materials from Iowa businesses.

The Community Forestry Grants are available to state and local governments entities, schools and volunteer organizations, and service organizations involved with local urban and community forest services, for planting trees on publicly owned lands owned by state, county, or local governments and located within the State of Iowa (DNR lands are not eligible). Qualifying public planting lands include, but are not limited to, street right-of-ways, parks, school grounds, courthouse lawns, public buildings, fairgrounds, cemeteries, libraries, and trails.

1. Applicants must be regional or local units of Iowa state, county or city government, local governmental departments, school districts, volunteer organizations, and service clubs involved with local urban and community forestry resources. Eligible projects must occur on public lands within the state of Iowa (DNR land is not eligible). Examples of planting areas include street landscaping/right of ways, public schools, city and county parks, community sports complexes, public lands arboretums, courthouses, law enforcement facilities, public libraries, cemeteries, fairgrounds, and trails.
2. The Community Forestry Grant Program requires a \$1 for \$1 match in local funds (in-kind match such as staff or volunteer time cannot be used) for grants from \$500 to \$5,000 to plant trees on public areas for the fall of 2022.
3. Trees must be landscape-sized and purchased from local Iowa nurseries and garden centers. Landscape-size starts at #5 hard pot, air-pruned container, growbag, or balled and burlap trees. Preference will be given to air-pruned containers and growbags.
4. The grants are reimbursable and each grant will be paid pursuant to the provisions of a Grant Project Cooperative Agreement entered into between the grant recipient and DNR. Reimbursement will be paid on the basis of the approved percentage of all eligible expenditures up to the amount of the approved grant. To receive reimbursement, grantees must first complete the project by the project completion date stated in the grant announcement, undergo project inspection by a DNR forester, and submit all required documentation including proof of payment. All requests for reimbursement must be submitted and postmarked by Friday, December 9, 2022.
5. Allocated funds may only be used for tree or landscape plantings on public areas in Iowa identified in the application form. Special requests may be made (buildings and vehicles are not eligible) but will require a more detailed description of the request and need.
6. Priority will be given to: (1) demonstrated need from the impact, (2) cost-effectiveness of the \$1 for \$1 cash match, (3) community involvement, (4) meeting Tree City/Campus/Line USA designation, and (5) species/genera diversity and environmental impact.
7. EAB Reforestation grant match for all projects is federally funded through CFDA #10.664 from the US Department of Agriculture through the Forest Service Office. If your entity is required to have a single audit in accordance with OMB circular A-133, a copy of the audit report will be provided to the DNR if any findings noted are related to the award provided by the DNR. If no findings relate to the DNR award, a notification letter will be provided to the DNR stating findings noted did not relate to the DNR award.