

CITY OF MAXWELL, IOWA
MAXWELL CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 8, 2024, 6:00 P.M. CITY HALL

1. The meeting was called to order by Mayor Dale Higgins at 6:00 P.M.
2. Roll call was answered by Steve Gast, Sue Philpott, Joel Westendorf & Doug Miller. Ken Jans absent. Visitors: Levi Bappe, Connie Patrick
3. A motion to move 7b after Citizens Forum was made by Gast. Philpott seconded. 4 ayes.
4. Citizens Forum
 - a. NA
5. Departmental Reports
 - a. Sheriff – Report on file. Deputy Schroeder was present at 7:00. Discussion on speeders in town and other areas.
 - b. Fire – Report on file.
 - c. EMS – Report on file.
 - d. Library – Report on file. Anna Baldwin was present to introduce herself to the new council members and to answer any questions about the library that they may have. Chili/Soup Cookoff will be held on January 20, 2024.
 - e. Public Works-Report on file.
 - f. City Clerk- Report on file. Budget was discussed.
 - g. Engineer – Report on file.
 - h. Parks and Open Space Board – Report on file.
6. Public Hearing
 - a. Discussion and Action on Resolution 2024-03 Approving Proposed Amendment #1 to the Fiscal Year 2023-2024 Budget. –
7. Business
 - b. Discussion and Action on Huxley Communications Coop and Next Steps to Put Fiber to the Homes of the Residents in Maxwell - Levi Bappe and Connie Patrick were present to discuss steps for bringing Huxley Communications to Maxwell. There are 160-167 people signed up to receive a line to their house. Everything is buried so no worries about overhead lines. Gast moved to encourage Huxley Communications to come to Maxwell with their service and to allow them to bury their line in the right of way if they communicate with Tony.
 - c. Discussion and Action on GIS Mapping and Costs – Tony received bids from SilverSmith and Seiler for GIS mapping. Steve had some reservations about using SilverSmith as it is proprietary software compared to the software used by Seiler. Gast moved to defer to next meeting until more information can be gotten on both systems. Philpott seconded. 4 ayes. Tony and Scott will be asked to participate in the January 16th meeting.
 - d. Discussion and Action on Betterment Award. – Gast moved to post notice for Betterment Award nominees. Westendorf seconded. 4 ayes.
 - e. Action on 2024 Membership Appointments to the Story County Emergency Management Commission – Gast moved to appoint Dale Higgins as primary member, Joel Westendorf and Ken Jans as alternate members. Miller seconded. 4 ayes
 - f. Action on Resolution to Appoint Members and Alternate Members to the Polk County Emergency Management Commission- Gast moved to appoint Dale

Higgins as primary member, Joel Westendorf and Ken Jans as alternate members. Miller seconded. 4 ayes

g. Discussion and Action on Addition to Fire Station for Storage.- Dale will investigate finding a builder to give estimate for adding a room onto the fire station for storage.

h. Discussion and Action on Budget Planning for Fiscal Year 2024/2025- Fire Board met and budgets for Fire and EMS Departments were discussed. .

6. Council and Mayor Reports –

a. Sue Philpott – Sue asked about previous nuisances and where we are on them. Dale will check into it. Sue talked about complaint about storm drains.

b. Joel Westendorf – Joel talked about stipends for the Fire & Ems chiefs as well as their officers. He talked about getting a list of apparatus in the fire department to start replacing. He was told about their trust’s funds and for what the money could be used.

c. Doug Miller – 1) Doug talked about researching other attorneys. 2)He asked about the potential developers and if we need to set some budget money aside for them. Dal has been talking to Greg Pklapp. Greg suggested waiting on annexing land until we decide on TIF districts. 3) Doug asked questions about the ticketed cars. .

d. Dale Higgins – 1) Dale is working through traffic citations. 2) Dale discussed the Community Visioning Committees.

9. Consent Agenda

a. Gast moved to approve the December 20 2023 minutes and current bills. Westendorf seconded. 3 ayes. Philpott abstains.

b. Bills presented were as follows:

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC CANCER	\$ 144.42
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 7,499.05
AMAZON CAPITAL SERVICES	#1F67-7JCJ-GYWQ-BUFFET CABINET	\$ 257.89
AT&T MOBILITY	CELL PHONES, HOTSPOT	\$ 470.95
BADGER METER	CELLULAR READS FOR WATERMETERS	\$ 396.15
BRANDON BREER	CALLS,TRAININGS,MEETINGS	\$ 80.00
CARL MARSHALL	CALLS,MEETINGS,TRAININGS	\$ 200.00
CENTRAL IOWA SHORTLINE LLC	WELDING RODS,BRAKELIND,FLUID	\$ 310.10
CENTRAL IOWA SHORTLINE LLC	#29046,29051,29114,29115	\$ 24.58
CHEM-SULT, INC	SODIUMHYPOCHLORITE & PHOSPHATE	\$ 964.40
CHEM-SULT, INC	sodiumhypochlorite	\$ 545.60
CHRIS PITTS	CALLS,MEETINGS,TRAININGS	\$ 160.00
CONSUMERS ENERGY	RCH ELECTRIC	\$ 16.33
DALE HIGGINS	FINANCIAL ASSISTANCE WORKSHOP	\$ 28.52
DEBRA HAYES	TV WALL MOUNT FOR FIRE STATION	\$ 52.42
DEREK ROTHE	CALLS,TRAININGS,MEETINGS	\$ 285.00
DYLAN MCCARL	CALLS,MEETINGS,TRAININGS	\$ 70.00
GANNETT IOWA LOCALIQ	AFR & PUBLIC HEARING	\$ 462.00
GENERAL FIRE AND SAFETY	FIRE EXTINGUISHER TESTING	\$ 889.00
IOWA REGIONAL UTILITIES ASSOC	RCH WATER	\$ 290.78

IPERS	IPERS	\$ 2,267.87
IPERS	interest	\$ 20.00
JAKE THOMPSON		\$ 27,750.00
JAMIE NESS	CALLS,TRAINING,MEETING	\$ 540.00
JARED HUDSON	CALLS,TRAININGS,MEETINGS	\$ 120.00
JERRY HOLS	CALLS,TRAININGS,MEETINGS	\$ 1,100.00
JIM HUDSON	CALLS,MEETINGS,TRAININGS	\$ 320.00
JOEL WESTENDORF	CALLS,MEETINGS,TRAININGS	\$ 200.00
KENIK PIERCE	CALLS,TRAININGS,MEETINGS	\$ 385.00
LAWSON MASSEY	CALLS,TRAININGS,MEETINGS	\$ 125.00
LUKE NESS	CALLS,MEETINGS,TRAININGS	\$ 220.00
MAXWELL STATE BANK	FED/FICA TAXES	\$ 4,889.31
MICROBAC LABORATORIES	SEWER TESTING	\$ 427.00
NEW CENTURY FS	DIESEL & GAS	\$ 648.65
MAXWELL POST OFFICE	4 ROLLS OF STAMPS	\$ 264.00
PRATT SANITATION INC	MONTHLY GARBAGE	\$ 5,351.46
RILEY PITTS	CALLS,MEETINGS,TRAININGS	\$ 90.00
RON HAYES	CALLS,TRAININGS,MEETINGS	\$ 85.00
ROSS FRANK	CALLS,TRAININGS,MEETINGS	\$ 75.00
RYAN LEWIS	CALLS,TRAININGS,MEETINGS	\$ 3,050.00
SAFE BUILDING LLC	SOLAR,FENCE,ELECTRICAL PERMITS	\$ 449.53
SANDRY FIRE SUPPLY, LLC	AIR BOTTLES	\$ 4,180.00
SCOTT JOHNSON	CALLS, TTRAINING, MEETINGS	\$ 1,145.00
SHELBY PATTERSON	CALLS,MEETINGS,TRAININGS	\$ 200.00
SHELLY RICHARDSON	CALLS,TRAININGS,MEETINGS	\$ 420.00
SNYDER & ASSOCIATES	#123.1001.01-3 WOODLAWN ST	\$ 23,772.00
STORY COUNTY AUDITOR	2023 CITY/SCHOOL ELECTION	\$ 660.00
STORY COUNTY EMS ASSOC	2023 STORY COUNTY EMS ASSOC	\$ 25.00
SUSIE LIVESAY	CALLS,TRAINING,MEETINGS	\$ 182.00
TOM HUDSON	CALLS,TRAININGS,MEETINGS	\$ 420.00
TONY NESS	CALLS,MEETINGS,TRAININGS	\$ 935.00
TREASURER-STATE OF IOWA	STATE TAXES	\$ 2,167.54
U.S. BANK	NAME PLATES	\$ 674.99
WINDSTREAM	#091143516-TELEPHONE & INTERNE	\$ 497.27
WYATT LEWIS	CALLS,MEETINGS,TRAININGS	\$ 1,140.00
ZOLL MEDICAL CORPORATION	PREVENTATIVE MAINTENANCE	\$ 740.00
Accounts Payable Total		\$ 98,683.81
Total Paid On: 12/13/23		\$ 11,246.45
Total Paid On: 12/27/23		\$ 5,391.65
Total Payroll Paid		\$ 16,638.10
***** REPORT TOTAL *****		\$ 115,321.91

Expenses		
GENERAL		\$ 47,216.23

ROAD USE TAX	\$ 23,970.13
REMOVAL OF TREES	\$ 27,750.00
WATER	\$ 7,406.52
SEWER	\$ 8,979.03
TOTAL FUNDS	\$ 115,321.91

Revenues	December	
001 General		\$ 32,883.33
110 Road Use Tax		\$ 10,346.08
112 Employee Benefits		\$ 699.77
119 Emergency Funds		\$ 253.52
121 Local Option		\$ 12,840.32
200 Debt Service		\$ 2,995.82
600 Water		\$ 14,473.11
610 Sewer		\$ 26,500.65
TOTAL FUNDS		\$ 100,992.60

10. Adjourn. A motion to adjourn the meeting at 8:21 P.M. was moved by Philpott. Seconded by Westendorf. 4 ayes

THE NEXT REGULAR MEETING WILL BE FEBRUARY 7, 2023 AT 6:00 P.M.

ATTEST: _____, Clerk _____, Mayor
 Deb Hayes Dale Higgins