

## **PUBLIC NOTICE**

### **THE MAXWELL CITY COUNCIL WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, JULY 11, 2022, AT 6:30 PM AT MAXWELL CITY HALL, 107 MAIN STREET, MAXWELL, IA**

**The City of Maxwell will be allowing residents to join this city council meeting via a conference call. If you would like to participate, just before the meeting start time, you must call 844-855-4444 and enter this access code: 471070 no earlier than 6:25 PM.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CITIZENS' FORUM**
- 5. DEPARTMENTAL REPORTS**
  - a. SHERIFF
  - b. FIRE DEPT
  - c. EMS DEPT
  - d. LIBRARY
  - e. PUBLIC WORKS
  - f. CITY CLERK
  - g. ENGINEER
  - h. PARKS AND OPEN SPACES BOARD
- 6. PUBLIC HEARING**
  - a. NA
- 7. BUSINESS**
  - a. DISCUSSION AND ACTION ON THE CLOSING OF TROTTER BLVD FOR VARIOUS ACTIVITIES FOR OLD SETTLERS AND MAXWELL STATE BANK
  - b. DISCUSSION AND ACTION ON TRUCK PULL CONTRACT
  - c. DISCUSSION AND ACTION ON GIS SERVICE FOR WATER/SEWER
  - d. DISCUSSION AND ACTION ON TO APPOINT SELECTION REVIEW COMMITTEE FOR BALDWIN ST RECONSTRUCTION WATER MAIN DISCUSSION AND ACTION ON TORNADO SIRENS
  - e. DISCUSSION AND ACTION ON RESOLUTION TRANSFERRING BETWEEN FUNDS FOR EXPENITURES APPROVED FOR THE FY2022 BUDGET
  - f. DISCUSSION AND ACTION ON STORY COUNTY COMMUNICATIONS PLAN
  - g. SET DATE & TIME FOR WOODLAWN RESIDENT MEETING ON STORM DRAINS
  - h. DISCUSSION AND ACTION TO APPROVE NEW MEMBER TO BOARD OF ADJUSTMENTS/PLANNING & ZONING
  - i. DISCUSSION AND ACTION TO NOTIFY OF DEAD TREES IN THE RIGHT OF WAY
  - j. DISCUSSION AND ACTION ON NUISANCE PROPERTIES
- 8. COUNCIL AND MAYOR REPORTS**
  - a. GAST
  - b. MYERS
  - c. LAWRENCE
  - d. MILLER
  - e. JANS
  - f. HUDSON
- 9. CONSENT AGENDA**
  - a. APPROVAL OF ALCOHOL PERMIT FOR OLD SETTLERS
  - b. APPROVAL JUNE 6, 2022 MINUTES
  - c. APPROVAL CURRENT BILLS AS PRESENTED
- 10. ADJOURN**

**City Clerk  
JULY 2022**

**Miscellaneous Information:**

- While I was out for 2 weeks, Dee did a good job. I only received a couple "help" calls.
- Some grass letters were sent out.
- There is a Board of Adjustment meeting on July 18<sup>th</sup>.
- There is a Parks and Open Spaces meeting on July 18<sup>th</sup>.

*End Fiscal  
year 2022*

**TREASURER'S REPORT  
CALENDAR 6/2022, FISCAL 12/2022**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	40,806.44-	9,916.27	45,907.81	421.00-	77,218.98-
004 EMS DEPT TRUST	15,054.67	.00	.00	.00	15,054.67
005 FIRE DEPT TRUST	33,579.07	.00	.00	.00	33,579.07
008 LIBRARY TRUST	19,526.63	.00	.00	.00	19,526.63
016 WASHINGTON TOWNSHIP TRUST	189,612.75	14,526.01	.00	.00	204,138.76
019 EMERGENCY TRUST	25,046.00	.00	.00	.00	25,046.00
110 ROAD USE TAX	204,865.89	15,063.24	4,663.59	.00	215,265.54
111 I-JOBS	1,114.35	.00	.00	.00	1,114.35
112 EMPLOYEE BENEFITS	23,042.40	209.50	.00	.00	23,251.90
119 EMERGENCY FUND	11,258.90	94.67	.00	.00	11,353.57
120 UTILITY FRANCHISE	115,187.22	.00	.00	.00	115,187.22
121 LOCAL OPTION SALES TAX	600,214.76	10,846.92	.00	.00	611,061.68
125 TAX INCREMENT FINANCING	119,675.15	.00	.00	.00	119,675.15
126 OWEN TIF DISTRICT	3,186.07-	.00	.00	.00	3,186.07-
129 ARP FUNDS	67,509.62	.00	.00	.00	67,509.62
170 FEMA	28,893.25	.00	.00	.00	28,893.25
171 MAY 2013 FLOOD/HAIL	.00	.00	.00	.00	.00
172 2014 FEMA BUYOUT	.00	.00	.00	.00	.00
200 DEBT SERVICE	78,964.55	1,137.50	81,000.00	.00	897.95-
301 CAPITAL PRJCT FUND - ST	20,857.50	.00	.00	.00	20,857.50
302 CAPITAL FUND PRJCT-STOR	2,158.50-	.00	.00	.00	2,158.50-
303 FEMA WIND DISASTER 2020	64,874.17-	.00	11,520.00	.00	76,394.17-
600 WATER	85,014.04	89,791.14	9,524.76	213.00-	165,067.42
610 SEWER	196,676.87	25,143.42	32,034.91	213.00-	189,572.38
611 2015 SEWER REHAB	35,924.29	.00	.00	.00	35,924.29
612 WWTP FACILITY	292,601.02-	3,000.00	1,586.75	.00	291,187.77-
625 SEWER LOANS	42,450.75	15,500.00	33,965.86	.00	23,984.89
Report Total	1,510,842.46	185,228.67	220,203.68	847.00-	1,475,020.45

*Begin* ~~2022~~ *Fy 2023*

**TREASURER'S REPORT**  
**CALENDAR 7/2022, FISCAL 1/2023**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	77,218.98-	27,647.85	.00	.00	49,571.13-
004 EMS DEPT TRUST	15,054.67	.00	.00	.00	15,054.67
005 FIRE DEPT TRUST	33,579.07	.00	.00	.00	33,579.07
008 LIBRARY TRUST	19,526.63	.00	.00	.00	19,526.63
016 WASHINGTON TWSHP TRUST	204,138.76	.00	.00	.00	204,138.76
019 EMERGENCY TRUST	25,046.00	.00	.00	.00	25,046.00
110 ROAD USE TAX	215,265.54	.00	.00	.00	215,265.54
111 I-JOBS	1,114.35	.00	.00	.00	1,114.35
112 EMPLOYEE BENEFITS	23,251.90	.00	.00	.00	23,251.90
119 EMERGENCY FUND	11,353.57	.00	.00	.00	11,353.57
120 UTILITY FRANCHISE	115,187.22	.00	.00	.00	115,187.22
121 LOCAL OPTION SALES TAX	611,061.68	.00	.00	.00	611,061.68
125 TAX INCREMENT FINANCING	119,675.15	.00	.00	.00	119,675.15
126 OWEN TIF DISTRICT	3,186.07-	.00	.00	.00	3,186.07-
129 ARP FUNDS	67,509.62	.00	.00	.00	67,509.62
170 FEMA	28,893.25	.00	.00	.00	28,893.25
171 MAY 2013 FLOOD/HAIL	.00	.00	.00	.00	.00
172 2014 FEMA BUYOUT	.00	.00	.00	.00	.00
200 DEBT SERVICE	897.95-	.00	.00	.00	897.95-
301 CAPITAL PRJCT FUND - ST	20,857.50	.00	.00	.00	20,857.50
302 CAPITAL FUND PRJCT-STOR	2,158.50-	.00	.00	.00	2,158.50-
303 FEMA WIND DISASTER 2020	76,394.17-	.00	.00	.00	76,394.17-
600 WATER	165,067.42	2,745.81	.00	.00	167,813.23
610 SEWER	189,572.38	6,524.33	.00	.00	196,096.71
611 2015 SEWER REHAB	35,924.29	.00	.00	.00	35,924.29
612 WWTP FACILITY	291,187.77-	.00	.00	.00	291,187.77-
625 SEWER LOANS	23,984.89	.00	.00	.00	23,984.89
Report Total	1,475,020.45	36,917.99	.00	.00	1,511,938.44

*End FY2022  
without transfers*

**BUDGET REPORT**  
**CALENDAR 6/2022, FISCAL 12/2022**

**PCT OF FISCAL YTD 100.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	58,500.00	.00	58,493.60	99.99	6.40
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FLOOD CONTROL TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	71,905.44	3,409.11	67,096.12	93.31	4,809.32
	AMBULANCE TOTAL	56,792.17	2,466.18	54,325.28	95.66	2,466.89
	BUILDING INSPECTIONS TOTAL	14,000.00	508.62	12,013.44	85.81	1,986.56
	ANIMAL CONTROL TOTAL	400.00	.00	392.48	98.12	7.52
	<b>PUBLIC SAFETY TOTAL</b>	<b>201,597.61</b>	<b>6,383.91</b>	<b>192,320.92</b>	<b>95.40</b>	<b>9,276.69</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	70,005.00	3,977.59	75,082.82	107.25	5,077.82-
	STREET LIGHTING TOTAL	29,600.00	4,518.13	31,146.36	105.22	1,546.36-
	SNOW REMOVAL TOTAL	5,613.00	.00	4,065.94	72.44	1,547.06
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	72,100.00	6,454.55	64,889.74	90.00	7,210.26
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	20,300.00	686.00	9,464.42	46.62	10,835.58
	<b>PUBLIC WORKS TOTAL</b>	<b>197,618.00</b>	<b>15,636.27</b>	<b>184,649.28</b>	<b>93.44</b>	<b>12,968.72</b>
	WATER,AIR,MOSQUITO CONTRO TOTA	1,500.00	.00	.00	.00	1,500.00
	OTHER HEALTH & SOC SERV TOTAL	.00	.00	.00	.00	.00
	<b>HEALTH &amp; SOCIAL SERVICES TOTA</b>	<b>1,500.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,500.00</b>
	LIBRARY TOTAL	33,860.00	4,041.94	30,338.07	89.60	3,521.93
	PARKS TOTAL	178,880.00	10,123.64	184,954.80	103.40	6,074.80-
	CEMETERY TOTAL	22,000.00	3,375.00	12,917.50	58.72	9,082.50
	OTHER CULTIRE & REC TOTAL	.00	.00	.00	.00	.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>234,740.00</b>	<b>17,540.58</b>	<b>228,210.37</b>	<b>97.22</b>	<b>6,529.63</b>
	COMMUNITY BEAUTIFICATION TOTA	.00	.00	95.66	.00	95.66-
	ECONOMIC DEVELOPMENT TOTAL	3,400.00	.00	.00	.00	3,400.00
	PLANNING & ZONING TOTAL	1,000.00	.00	.00	.00	1,000.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>4,400.00</b>	<b>.00</b>	<b>95.66</b>	<b>2.17</b>	<b>4,304.34</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	7,420.00	161.00	4,621.57	62.29	2,798.43
	CLERK/TREASURER/ADM TOTAL	54,910.00	6,667.14	53,934.04	98.22	975.96
	ELECTIONS TOTAL	800.00	.00	768.37	96.05	31.63
	LEGAL SERVICES/ATTORNEY TOTAL	21,600.00	2,607.00	19,468.64	90.13	2,131.36
	CITY HALL/GENERAL BLDGS TOTAL	34,300.00	1,575.50	23,579.94	68.75	10,720.06
	TORT LIABILITY TOTAL	27,477.00	.00	17,776.18	64.69	9,700.82
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>146,507.00</b>	<b>11,010.64</b>	<b>120,148.74</b>	<b>82.01</b>	<b>26,358.26</b>

BUDGET REPORT  
CALENDAR 6/2022, FISCAL 12/2022

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	WATER TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	96,000.00	81,000.00	96,088.59	100.09	88.59-
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	96,000.00	81,000.00	96,088.59	100.09	88.59-
	EMERGENCY MANAGEMENT TOTAL	.00	11,520.00	45,055.00	.00	45,055.00-
	ROADS, BRIDGES, SIDEWALKS TOTA	32,000.00	.00	31,742.50	99.20	257.50
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	32,000.00	11,520.00	76,797.50	239.99	44,797.50-
	WATER TOTAL	213,876.00	9,524.76	212,228.21	99.23	1,647.79
	SEWER/SEWAGE DISPOSAL TOTAL	1,746,793.00	52,087.52	1,711,510.06	97.98	35,282.94
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	23,820.00	.00	23,820.00-
	ENTERPRISE FUNDS TOTAL	1,960,669.00	61,612.28	1,947,558.27	99.33	13,110.73
	TRANSFERS IN/OUT TOTAL	408,972.00	15,500.00	65,580.85	16.04	343,391.15
	GENERAL REVENUES TOTAL	.00	.00	.00	.00	.00
	TRANSFER OUT TOTAL	408,972.00	15,500.00	65,580.85	16.04	343,391.15
	TOTAL EXPENSES BY FUNCTION	3,284,003.61	220,203.68	2,911,450.18	88.66	372,553.43

*Begin FY 2023*

**BUDGET REPORT**  
CALENDAR 7/2022, FISCAL 1/2023

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	60,260.00	.00	.00	.00	60,260.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FLOOD CONTROL TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	58,700.00	.00	.00	.00	58,700.00
	AMBULANCE TOTAL	52,780.00	.00	.00	.00	52,780.00
	BUILDING INSPECTIONS TOTAL	6,000.00	.00	.00	.00	6,000.00
	ANIMAL CONTROL TOTAL	500.00	.00	.00	.00	500.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>178,240.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>178,240.00</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	47,396.00	.00	.00	.00	47,396.00
	STREET LIGHTING TOTAL	31,000.00	.00	.00	.00	31,000.00
	SNOW REMOVAL TOTAL	1,800.00	.00	.00	.00	1,800.00
	STREET CLEANING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	71,400.00	.00	.00	.00	71,400.00
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	STORM WATER TOTAL	15,000.00	.00	.00	.00	15,000.00
	<b>PUBLIC WORKS TOTAL</b>	<b>166,596.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>166,596.00</b>
	WATER,AIR,MOSQUITO CONTRO TOTA	2,000.00	.00	.00	.00	2,000.00
	OTHER HEALTH & SOC SERV TOTAL	480.00	.00	.00	.00	480.00
	<b>HEALTH &amp; SOCIAL SERVICES TOTA</b>	<b>2,480.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>2,480.00</b>
	LIBRARY TOTAL	28,100.00	.00	.00	.00	28,100.00
	PARKS TOTAL	67,370.00	.00	.00	.00	67,370.00
	CEMETERY TOTAL	21,000.00	.00	.00	.00	21,000.00
	OTHER CULTIRE & REC TOTAL	.00	.00	.00	.00	.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>116,470.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>116,470.00</b>
	COMMUNITY BEAUTIFICATION TOTA	.00	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOTAL	3,500.00	.00	.00	.00	3,500.00
	PLANNING & ZONING TOTAL	1,000.00	.00	.00	.00	1,000.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>4,500.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>4,500.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	6,920.00	.00	.00	.00	6,920.00
	CLERK/TREASURER/ADM TOTAL	58,450.00	.00	.00	.00	58,450.00
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	18,000.00	.00	.00	.00	18,000.00
	CITY HALL/GENERAL BLDGS TOTAL	49,100.00	.00	.00	.00	49,100.00
	TORT LIABILITY TOTAL	20,520.00	.00	.00	.00	20,520.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>152,990.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>152,990.00</b>

**BUDGET REPORT**  
**CALENDAR 7/2022, FISCAL 1/2023**

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	WATER TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	95,680.00	.00	.00	.00	95,680.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
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	DEBT SERVICE TOTAL	95,680.00	.00	.00	.00	95,680.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	5,000.00	.00	.00	.00	5,000.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
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	CAPITAL PROJECTS TOTAL	5,000.00	.00	.00	.00	5,000.00
	WATER TOTAL	147,630.00	.00	.00	.00	147,630.00
	SEWER/SEWAGE DISPOSAL TOTAL	330,801.00	.00	.00	.00	330,801.00
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
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	ENTERPRISE FUNDS TOTAL	478,431.00	.00	.00	.00	478,431.00
	TRANSFERS IN/OUT TOTAL	400,187.00	.00	.00	.00	400,187.00
	GENERAL REVENUES TOTAL	.00	.00	.00	.00	.00
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	TRANSFER OUT TOTAL	400,187.00	.00	.00	.00	400,187.00
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	TOTAL EXPENSES BY FUNCTION	1,600,574.00	.00	.00	.00	1,600,574.00
	=====	=====	=====	=====	=====	=====



## Various closings for Trotter Blvd

- 1) Maxwell State Bank – Fundraiser on July 16
- 2) Old Settler's – Aug 5 for kid games, fire truck Story County Sherriff's Department, etc.
- 3) Old Settler's – Aug 7 for car show if grass is too wet.

# MIDWEST PULLERS ASSOCIATION

45 335<sup>th</sup> St.

Perry, IA 50220

## EVENT PLANNING AGREEMENT - 2022

This Event Planning Agreement (the "Agreement") is entered into August 10th, 2022 (the "Effective Date"), by and between CITY OF MAXWELL, with an address of 21 2nd St. Maxwell, IA 50220 (the "Venue") and MPA, with an address of 45 335<sup>th</sup> St, Perry, IA 50220, (the **Midwest Pullers Association (MPA)**), collectively "the Parties."

1. **Event Date & Description.** On August 6th Southstary pullers Venue/Fair intends to host the below described event (the "Event"):

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2. **Event Time:** August 6th **Sled:** Game Over

3. **Contact:** Royal Mansfield **Phone #:** 5154028860

4. **Email:** RoyalMansfield91@gmail.com

5. **MPA Duties.** Venue/Fair engages MPA's services to perform the following duties with regards to the Event: see details at end of contract.

MPA shall obtain Venue/Fair approval, in writing, before entering into any binding contracts for the event and/or issuing any non-refundable deposits.

6. **Payment.** The Parties agree to the following Payment and Payment Terms:

Total Fee for Services: \$4000

7. **Dispute Resolution and Legal Fees.** In the event of a dispute arising out of this Contract that cannot be resolved by mutual agreement, the Parties agree to engage in mediation. If the matter cannot be resolved through mediation, and legal action ensues, the successful party will be entitled to its legal fees, including, but not limited to its attorneys' fees.

8. **Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
9. **Legal and Binding Agreement.** This Agreement is legal and binding between the Parties as stated above. This Agreement may be entered into and is legal and binding both in the United States and throughout Europe. The Parties each represent that they have the authority to enter into this Agreement.
10. **Governing Law and Jurisdiction.** The Parties agree that this Agreement shall be governed by the State and/or Country in which both Parties do business. In the event that the Parties do business in different States and/or Countries, this Agreement shall be governed by Iowa law.
11. **Indemnity.** To the fullest extent permitted by law, MPA shall indemnify and hold harmless Venue/Fair, and participants from all claims for bodily injury and property damage other than to the Work itself that may arise from the performance, including reasonable attorneys' fees, costs, and expenses, that arise from the performance of the performance, but only to the extent caused by the negligent or intentionally wrongful acts or omissions of Venue/Fair, its subcontractors, or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable. MPA shall be entitled to reimbursement of any defense cost paid above MPA percentage of liability for the underlying claim to the extent attributable to the negligent or intentionally wrongful acts or omissions of the Indemnitees.
12. **Waiver of Subrogation.** The Parties waive all rights against each other, Owner, and, except such rights as they may have to the insurance proceeds and such rights as they may have for Owner's failure to obtain and maintain any Project Builder's Risk Coverage that Owner may be obligated to provide. MPA shall require similar waivers from its Venue/Fairs. If the policies of insurance referred to in this article require an endorsement to provide for continued coverage where there is a waiver of subrogation, the owners of such policies will cause them to be so endorsed.
13. The Venue/Fair will be responsible for the sled fee.
14. The contract must be filled out completely and returned to MPA by **April 23rd, 2022** to ensure that your event date is reserved.
15. Upon cancellation of an event, the event fee is NOT refundable. In case of a rain out, the event fee can be transferred to a rain date in 2021. If there is no rain date, the Venue/Fair will be refunded the total MPA show price minus \$400.
16. The Venue/Fair of an MPA event will be required to use MPA class order. MPA reserves the right to alter the class order at the time of the event to account for track conditions, sled settings, or time constraints.
17. Below are the MPA classes. (MPA reserves the right to alter the classes and/or running order).

Stock Gas Class  
Super Street 4x4 Class  
Pro Street 4x4 Class  
Modified 2WD Class  
Pro Stock Class  
Altered Stock Tractor Class  
Open Class

Stock Diesel Class  
Super Stock 4x4 Class  
V8 Hot Rod Tractor Class  
Work Stock Diesel Class  
Pro Mod Class  
Farm Stock Tractor Class

18. Exhibition pulls, or non-sanctioned classes will be allowed during the MPA sanctioned event with proper MPA approval.
19. Exhibition pulls or non-sanctioned classes, must run before or after the MPA sanctioned event and must not interfere with the starting time of the MPA sanctioned event.
20. The Venue/Fair agrees to use an MPA approved sled.
21. MPA is provide an announcer for the event. The Venue/Fair will be required to provide a sound system for the use by the MPA announcer, if you do not have a sound system, please contact MPA and we can rent you a system.
22. The Venue/Fair will be required to have people available for the following positions:
  - Hook and unhook the sled
  - Operate equipment for track maintenance
  - Work pit gate
  - Check points between grandstands (spectator's area) and pit area
23. Venue/Fair will be required to provide a box scraper, roller, loader (must be able to lift 2000 lbs.), tractors to maintain the track and a tractor for pull back sleds (if required).
24. The Venue/Fair will be required to provide a pulling track with a minimum width of 30 feet and length of 300 feet.
25. The Venue/Fair must provide a barrier 15-20 feet back from both side of the track, running the length of the track for the protection of the spectators. This barrier must be constructed of fencing/restraining material approved by MPA.
26. Venue/Fair must mark the track length for distance every 50 feet to 300 feet with a 100-foot shutdown limit clearly marked.
27. Track boundaries must be marked with straight chalk lines on both side of the track.
28. Two free admissions will be given at the pit gate to every MPA member (full or associate member). Membership card must be presented. (Two fee admissions mean the member plus one). Membership card will need to be hole punched or the date blacked out for each person getting in at no charge. (This will allow you to see that only 2 people get in free.) Town will need their own hole punch.
29. MPA prefers that the pit area be separate from the grandstand area (spectator's area).
30. Venue/Fair must provide wrist bands for the pit area.
31. Everyone entering the pit area MUST sign a Release and Waiver of Liability, Assumption of Risk and Indemnity Form. (MPA members do not need to sign the Waiver form if they show a membership card).
32. Bathroom facility (portable or permanent) must be provided for the pit area.

33. If the spectator area and the pit area are the same, everyone entering the event will have to sign the Release and Waiver of Liability, Assumption of Risk and Indemnity form (MPA members do not need to sign if membership card is shown).
34. MPA will provide the Release and Waiver of Liability Forms. The Venue/Fair must present these forms to an MPA official at the end of the event.
35. The MPA reserves the right to sell MPA souvenirs (hats, t-shirts, etc.) at the event.
36. MPA requires that the National Anthem be played at the beginning of the event.
37. The MPA officers, board members and track officials will govern the operation of the event. Their decision is final.
38. **Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**VENUE/FAIR**

Signed: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**MIDWEST PULLERS ASSOCIATION (MPA)**

Signed: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

For further assistance, please contact:

President: Dan Werts 515.707.5210

Vice President: Ray Martin 515.250.4214

Secretary: Taylor Hopkins 515.230.2010

Treasurer: Shelby Renslow 515.493.8544

12/15/17

## **Instructions for procurement of services for CDBG funded projects**

Local governments receiving CDBG funds must procure for services following the requirements of 2 CFR 200. The Iowa Economic Development Authority (IEDA) has developed these instructions to assist communities/ counties with the procurement process.

Procurement must be completed when selecting a firm for the following services:

- Engineering/ architectural services
- Housing technical services (if CDBG award is for housing rehabilitation)
- • Grant administration (See note below)

*Note-* If a local government is hiring their regional council of government/ planning commission to handle grant administration for the project, procurement is not required for those services.

The steps below can be followed when conducting procurement for any of the above referenced services.

### **Step 1. Establish or appoint a local Selection Review Committee**

The city or county must establish a Selection Review Committee to determine the evaluation criteria and to rate proposals for services. This committee may consist of the entire local governing body (council/board of supervisors), a subset of this council/ board, as appointed by the Mayor/Chairman, or a combination of elected officials and city/county staff.

Cities/counties should have a minimum of two members on the committee.

Committee members may not have any potential conflicts of interest with any of the individuals, firms, or agencies under review (e.g., family relationships, close friendships, business dealings) and no person who might potentially receive benefits from CDBG-assisted activities may participate in the selection, award, or administration of a contract supported by CDBG funding if he or she has a real or apparent conflict of interest.

### **Step 2. Determine the Scope of Work**

Determine the scope of work needed to complete the project. The scope of work should describe the tasks that need to be completed, and may include timeframes. IEDA has developed sample RFP/RFQ documents that may be helpful to cities/counties when developing the scope of work.

Sample documents can be found here:

<https://www.iowaeconomicdevelopment.com/Community/downloads> (Under "Procurement Documents for Communities")

A city/county may wish to have a consultant or third party assist with the development of the scope of work. This may impact the firms or individuals that respond to the RFP/ RFQ. Please see the note below regarding the federal requirements on this issue.

*Note: A consultant that intends to respond to the RFP/RFQ cannot participate in the development or drafting of specifications, requirements, statements of work, or invitations for bids or requests for proposals, including, but not limited to, the development of the scoring criteria, the final selection of firms to be contacted, or the scoring of proposals. (See 2 CFR 200.319(a))*

12/15/17

### **Step 3. Determine the Selection Criteria to Evaluate Respondents**

Determine what evaluation criteria will be used to rate the proposals submitted to the city/county. IEDA sample documents include evaluation criteria, however, a city/county may revise those for their own purposes. Sample documents can be found here:

<https://www.iowaeconomicdevelopment.com/Community/downloads> (Under "Procurement Documents for Communities)

When issuing an RFQ for professional services (architectural and engineering), cost should not be included in the selection criteria.

*Note: Per federal 2 CFR 200 requirements, geographic proximity cannot be included as an evaluation criteria.*

### **Step 4. Develop the request for proposals (RFP) Package**

Develop a RFP/ RFQ document to provide to potential respondents. The document should include:

- Scope of work
- Evaluation criteria & scoring
- Submission deadline and instructions for submission
- Contact information for a local point of contact (to answer questions on the RFP/RFQ)
- "Intent to Comply with Section 3 Requirements"- this form must be signed by all bidders and returned with bid documents. This form is available here:

<https://www.iowaeconomicdevelopment.com/Community/downloads> (Under "Section 3 Guidance")

When developing the RFP document, it is important to make sure the city/county is asking for the appropriate information to evaluate the proposal. For example, if one of the evaluation criteria is experience with the CDBG program, the RFP/RFQ should ask respondents to include a description of their previous work with the CDBG program.

### **Step 5: Check HUD Registry for Section 3 businesses**

Section 3 of the Housing and Urban Development Act of 1968] is HUD's legislative directive for providing preference to low-income residents of the local community (regardless of race or gender), and the businesses that substantially employ these persons, for new employment, training and contracting opportunities resulting from HUD-funded projects.

Communities should check the HUD registry for Section 3 businesses in the county in which the project is taking place. The registry is located here: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/What>

If a Section 3 business is located, the city should share the RFP package with that business, if the proposal is for the type of work or services that the company may provide.

12/15/17

### **Step 6. Advertise the RFP/ RFQ**

Advertise RFP/RFQ in a locally distributed newspaper. This may be a paper published in the community, or a regional paper that is available locally.

When publishing the RFP/RFQ, cities/counties should allow adequate time between publication and the proposal deadline; This should allow time for firms to prepare their response. A good practice would be to allow at least two weeks from the publication date and the proposal deadline, to encourage numerous responses.

IEDA has developed sample publications for cities/counties to use. These samples are available on the IEDA website: <https://www.iowaeconomicdevelopment.com/Community/downloads> (Under "Procurement Documents for Communities)

The city/county may also send the RFP/RFQ directly to firms or individuals that may be interested in responding. Direct solicitation may increase the number of responses submitted, however, this is not a requirement.

### **Step 7. Review and rate proposals**

After the submittal deadline, the committee should review and rate each of the proposals received. Committee members should use the evaluation criteria established in step 3 above. Each committee member should score the proposals; all scores can then be averaged to determine the highest scoring proposal.

The firm with the highest average points should be selected.

If a Section 3 business submits a bid, the city/county must give priority to the greatest extent possible to those businesses. In this instance, the city/county should contact IEDA for further guidance to ensure compliance with the federal Section 3 requirements.

*Note: For RFQs, when cost is not included in the evaluation criteria, cities/counties should select the highest ranking proposal and then negotiate price with the firm. If an agreement cannot be reached regarding cost, cities/counties may move to the second highest rated proposal and attempt to negotiate cost.*

### **Step 8. Approve the selected contractor and award contract**

The City Council/Board of Supervisors should have final authority to award the contract to the selected contractor. The review committee should present a recommendation to the governing board for final approval.

A contract for services should be prepared between the city/county and the selected contractor. The council/ board of supervisors may take separate action to approve the contract for services.

*Note: Before any contact is executed, the city/county should ensure that all required federal language is included in the contract. Please contact IEDA with questions regarding this language.*



12/15/17

**Step 9: Record keeping**

The city/county must maintain and make available all documentation utilized during the RFP process, including but not limited to:

- Copy of the full RFP/RFQ
- Proof of publication of the RFP/ RFQ (photo copy with publisher's identification and publisher's affidavit)
- List of firms/individuals were contacted for proposals (if applicable)
- Copies of proposals received
- Scoring sheet that shows the rankings for each of the submitted proposals
- Meeting minutes indicating the council/board approved the selection of the selected firm for service
- Executed contract for services with applicable federal language
- Documentation of any correspondence with a Section 3 business

**RESOLUTION 2022-??**

**A RESOLUTION TRANSFERRING BETWEEN FUNDS FOR EXPENDITURES APPROVED BY THE FY2022 BUDGET**

**WHEREAS**, the adopted FY2022 Budget authorized the transfer between funds based upon expenditure; and,

**WHEREAS**, expenditures have compiled between July 1, 2021 and estimated thru June 30, 2022.

**NOW THEREFORE, BE IT RESOLVED**, the following transfers between funds is approved:

FROM / TO	ITEM NUMBER			LINE ITEM	2022 BUDGET	TRANSFER 6/2022	DESCRIPTION
TO	001	910	4830	INTO GENERAL FOR FIRE FROM WASHINGTON TWP TRUST	22,291	20,800	Washington TWP Trust for 31% expended on Fire
FROM	016	910	6910				
TO	001	910	4830	INTO GENERAL FROM WASHINGTON TWP TRUST FOR EMS	14,198	9,272	Washington TWP Trust for 25% expend on EMS
FROM	016	910	6910				
TO	001	910	4830	INTO GENERAL FUND FROM EMPLOYEE BENEFITS	18,560	18,143	Employee benefits through June
FROM	112	910	6910				
TO	110	910	4830	INTO RUT STORM WATER PROJECTS FROM FRANCHISE FEE	20,300	9,465	STORMWATER PROJECTS - WOODLAWN PROJECT
FROM	120	910	6910				
TO	301	910	4830	FROM ROADS TO CAPITAL IMPROVEMENTS	55,800	55,800	BALDWIN ST PROJECT
FROM	610	910	6910				
TO	019	910	4830	INTO EMERGENCY RESERVE FROM EMERGENCY TAX FUND	11,355	11,354	EMERGENCY FUND
FROM	119	910	6910				
TO	001	910	4830	EMS TRUST FUND TO GENERAL FUND	17,239	17,239	LUCAS DEVICE AND EMS SHARE OF GENERATOR
FROM	004	910	6910				
TO	001	910	4830	FIRE TRUST FUND TO GENERAL FUND	1,838	1,838	FIRE SHARE OF GENERATOR
FROM	005	910	6910				

**BE IT FURTHER RESOLVED**, the following transfers from the Local Option Sales Tax Fund to the General fund based on actual expenditures for Community Betterment projects is approved:

FROM / TO	ITEM NUMBER			LINE ITEM	2022 BUDGET	TRANSFER 06/2021	DESCRIPTION
TO	1	910	4830	INTO GENERAL	23,180		
FROM	121	910	6910	FROM LOST FOR COMMUNITY BETTERMENT	(excludes \$1,740 off the top)	23,180	LIBRARY EXPENSES BEYOND \$0.0675/th
TO	1	910	4830	INTO GENERAL FROM LOST FOR COMMUNITY BETTERMENT	58,500	58,493	100% OF POLICE EXPENSES
FROM	121	910	6910	COMMUNITY BETTERMENT			
TO	1	910	4830	INTO GENERAL FROM LOST FOR COMMUNITY BETTERMENT	119,991	119,991	BACKHOE PURCHASE TRAIL CAMS HOI BRIDGE PROJECT FORKS FOR BACKHOE CAMBRIDGE EMS GENERATOR
FROM	121	910	6910	COMMUNITY BETTERMENT			
TO	110	910	4830	INTO ROADS FROM LOST FOR COMMUNITY BETTERMENT	1,024	1,024	FORKS FOR BACKHOE
FROM	121	910	6910	COMMUNITY BETTERMENT			
TO	600	910	4830	INTO WATER FROM LOST FOR COMMUNITY BETTERMENT	1,024	1,024	FORKS FOR BACKHOE
FROM	121	910	6910	COMMUNITY BETTERMENT			
TO	610	910	4830	INTO SEWER FROM LOST FOR COMMUNITY BETTERMENT	1,024	1,024	FORKS FOR BACKHOE
FROM	121	910	6910	COMMUNITY BETTERMENT			

**BE IT FURTHER RESOLVED**, the City Clerk is authorized and directed to make the above transfers for fiscal year 2022.

**RESOLUTION 2022-\_\_\_\_\_ PASSED** by the City Council this 11th day of July 2022, and the Mayor declares the same to be approved and enacted upon passage.

Motion to adopt:

Seconded by:

Roll Call Vote: Myers\_\_\_\_ Gast\_\_\_\_ Lawrence\_\_\_\_ Jans\_\_\_\_ Miller\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Jameson Hudson, Mayor

\_\_\_\_\_  
Deb Hayes, City Clerk

MAY 16 2022



**STORY COUNTY  
BOARD OF SUPERVISORS**

**LISA HEDDENS  
LINDA MURKEN  
LATIFAH FAISAL**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

Mayor Jameson Hudson  
PO Box 215  
107 Main Street  
Maxwell, IA 50161

Dear Mayor Hudson,

A new project for the Story County Communications Plan is designing, printing and sending out a Story County 2023 calendar to residents of the unincorporated areas of the county. We would like to feature each of your communities and share all the things that make Story County a great place to live. We also plan on having copies of these calendars available at each city hall.

The Story County Communications Plan serves as a roadmap to encourage participation and focus on what, how, where, and when we communicate so we can better inform, educate and engage citizens in Story County. It allows us to coordinate our messages, tell our stories and present a cohesive identity to the public.

We are asking each town to submit 3-5 pictures that you think represent their area or tells your community's story. Please provide pictures as digital images in landscape orientation and PNG or JPG file format of at least 300 dpi. Along with pictures, we would like you to include important dates such as festivals, celebrations and other town events that may be of interest. The deadline to submit pictures and dates is **July 29<sup>th</sup>, 2022**. Please send your material via email to [storycountyis85@gmail.com](mailto:storycountyis85@gmail.com).

Please reach out to me or Bryce Garman if you have any questions, we are happy to assist you in whatever you need.

Thank you,

A handwritten signature in black ink, appearing to read "Latifah Faisal", written over a horizontal line.

Latifah Faisal, Chair  
Story County Board of Supervisors  
(W) 515-382-7203  
(C) 515-291-9804  
[Lfaisal@storycountyiowa.gov](mailto:Lfaisal@storycountyiowa.gov)

Cc: Bryce Garman,  
Story County Communications Intern  
(W) 515-382-7247  
[Bgarman@storycountyiowa.gov](mailto:Bgarman@storycountyiowa.gov)

Cc: City Administrator/City Clerk











Property	Code Violations	Pictures taken	First Letter sent	Hearing	Follow up date/yards checked	Second letter sent	Fine Amount	Reported by
100 Army Post Road City of Maxwell	51.01	yes	no letter		Talked to Tony.			Steve
408 2nd St Barton, Robert	50.02.13	yes	4/28/2022					Steve
26 Jennings Hites, Robert	50.02.13	yes	4/28/2022		Rob has been in several times. He would like someone to look at his property again. Letter in Packet			Steve
46 Main St Central Iowa Shortline	51.01	yes	4/28/2022					Steve
59 Maxwell Hayes, Everette & Lisa	135.06	yes	4/28/2022					Steve
109 Maxwell St Hiemen Daniel & Whitney	50.02.13	yes	4/28/2022					Steve
79 Metcalf St Davis, Levi & Fabiola	50.02.13	yes	4/28/2022		letter never picked up. Fabiola called to find out about letter. She would someone to look at yard.			Steve
120 Metcalf St BPTP LLC	50.02.13	yes	4/28/2022		Talked at May meeting. Also has letter in packet			Steve
301 Short St Hudson, Ted & Leota	51.01,51.02	yes	4/28/2022		Showed proof that the vehicles are up to date. But she is going to call an organization to get them			Steve
515 5th St Patrick, Morgan	50.02.14,51.02	yes	4/28/2022		She will work on it			Laurnyn
521 5th St Erickson, Angeline	50.02.14,50.02.09, 51.02	yes	4/28/2022		Judy came in and voiced opinion very loudly. They are looking to get rid of car			Laurnyn

Property	Code Violations	Pictures taken	First Letter sent	Hearing	Follow up date/yards checked	Second letter sent	Fine Amount	Reported by
421 6th St Tongay, Jim	50.02.14,50.02.09	yes	4/28/2022		letter in packet			Laurn
521 6th St Courture, Theresa	51.02,50.02.09	yes	4/28/2022		letter in packet			Laurn
516 Metcalf Rick Seeker	50.02.09	no						Laurn
520 Metcalf St Thompson, Lynn	51.02	no	No		He died and house is being sold			Laurn
618 Metcalf St Young, James	51.02	no						Laurn
620 Main ST Josh Barrett	50.02.14	yes	4/28/2022		Josh called and discussed what needed to be done.			Laurn
100 Maxwell St Haynes, Brandy	51.02	yes	NO		Talked to brother they are working to remove boat & junk.			Laurn
108 Maxwell ST Lee, Bert	51.02	yes	4/28/2022		letter in packet			Laurn
208 Maxwell ST Shill, Justin	50.02.14,51.02	yes	4/28/2022					Laurn
312 Maxwell St Gienelstein, Zoe	51.01.01,50.02.09, 50.02.14	yes	4/28/2022					Laurn

CITY OF MAXWELL, IOWA  
MAXWELL CITY COUNCIL REGULAR MEETING  
MONDAY, JUNE 6, 2022 6:30 P.M. CITY HALL

1. The meeting was called to order by Mayor Jameson Hudson at 6:30 P.M.
2. Roll call was answered by Steve Gast, Lauryn Myers, Doug Miller, Ken Jans and Meggan Lawrence via telephone. Visitors: Wes Farrand, Sue Philpott, Mitzi DeGroote, Renae Archer, Matt Corey, and Kevin Carpenter.
3. A motion to approve to the agenda moving the Sheriff's Report before Citizen's Forum and 9d after Business Item 7.1 was made by Gast, Jans seconded. 5 ayes.
- 3b. Sheriff Report Deputy Powers had nothing to report. Jameson noted that a citizen has been mowing part of the city park without permission and requested law enforcement assist in curtailing this action due to liability issues. There will be different deputies attending our meetings beginning in July.

4. Citizens Forum

- a. Mitzi DeGroote asked Jameson to read a letter from Old Settlers lawyer which was in the council packet regarding the park reservation on July 30. Lauryn summarized the plans for Market in the Park for that date. Old Settlers will move their prep work to Sunday, July 31. Ownership and use of fencing was also mentioned. The city has no interest or information on that topic.
- b. Sue Philpott — Sue Philpott had several topics to discuss. 1.) Sue said Market in the Park was trying to convince the Rodeo to move up a week. Lauryn corrected her that the Market was considering adding an event, Mutton Bustin', on July 30, but has given up on that idea due to insurance costs. 2.) Band shell rental has always included the basketball court. Sue questioned why the two areas are now separate parcels. 3.) Sue asked why the emergency sirens were not sounded last Saturday. Jameson replied the siren is automatically tested the third Saturday of the month by Story County. 4.) Sue requested the music volume be reduced at the Market in the Park on Sundays.
- c. Renae Archer asked why nobody can reserve the park any Sunday during the entire summer. Discussion followed. At the end of the discussion, Renae agreed to reach out again to a group interested in touring the museums, visiting the Freedom Rock, and having a picnic to see if they are interested in coming to Maxwell as this would be a valuable event for the city.

5. Department Reports

- b. Fire — Written report on file. Luke Ness was unanimously approved to join the Fire Department on a motion by Gast with a second by Myers.
- c. EMS — No report
- d. Library — No report
- e. Public Works — Written report on file. An elm tree has been planted in memory of Brad Plunkett. Streets should be seal coated any day now. Open house at the wastewater is plant is set for July 9. Footings will be added to the shelter damaged during the Derecho and FEMA will cover these added costs.
- f. City Clerk — Written report on file.

g. Engineer—Written report on file. A grant from CDBG in the amount of \$240,000 has been awarded to the city. A special meeting will be called to discuss Woodlawn water options with area residents. Wes has provided recommendations to the school regarding use of city property for storage and various other concerns. He will review progress on these concerns and report back to the council.

(Item 7c) Motion by Gast, seconded by Jans to authorize engineer to begin procurement of CDBG grant administrator. Approved on 5-0 vote.

h. Parks and Open Spaces—Spotlights are here for the south entrance of the city donated by the Jans.' The playground replacement tube is here and ready for installation.

6. Public Hearing on waste storage containers. Motion by Jans, second by Gast to open public hearing. Unanimous approval to open the hearing. The public hearing was closed on a motion by Miller and seconded by Myers. Motion to approve initial reading and waive the additional readings if published in that manner by Gast with a second by Miller. Motion approved, 5-0.

## 7 Business

a. Discussion and Action on GIS Service for Water/Sewer—Gast moved approval of the Silversmith contract with a second by Myers. Kevin Carpenter reviewed the benefits of the service. Motion failed, 0-5.

b. Discussion and Action on participation in Mid-Iowa Planning Alliance-- Motion by Gast, seconded by Myers to approve membership. Motion approved, 5-0.

c. Discussion and Action already approved under 5g.

d. Discussion and Action on Animal Rescue Service Contract--The mayor was authorized to sign the contract with Story County Animal Control on a motion by Gast, seconded by Jans. Motion approved, 5-0.

e. Discussion and Action on appointment to Story County 911 Board--Ken Jans was appointed the delegate with Steve Gast the alternate on a motion by Gast with a second by Myers. Motion approved, 5-0.

f. Discussion and Action on Ga-Ga pit construction-- A motion by Jans, seconded by Miller to put a Ga-Ga pit in the city park. Austin Boegge and Maddox Cross have fundraised for this project. Placement of the Ga-Ga pit would be north of the playground. The Parks and Open Spaces board has approved the plan. The city approved as well, 5-0.

g. Discussion and Action on new flag placement at the cemetery--Miller moved and Jans seconded action placing new flags at the cemetery over the next few years. Parks and Open Spaces endorses this plan. Motion approved, 5-0

h. Discussion and Action on IT In a Box—Jans moved and Miller seconded approval of IT in a Box. Motion failed, 0-5.

Matt Corey entered at this time and provided information about the county's ability to assist towns with GIS service needs and cost estimates.

- i. Discussion and Action on Starlink internet purchase—Motion by Miller, seconded by Jans to purchase Starlink internet. Discussion followed. More information is needed. Gast made a motion to defer to next meeting. Seconded by Jans. Motion to defer to finance committee was approved, 5-0.
- j. Discussion and Action for project for Story County Communications plan—Gast moved, and Myers seconded participation in the plan. The city will provide 3-5 pictures to the county and a list of important city dates. Motion approved, 5-0
- k. Discussion and Action on posting for opening on the Planning and Zoning/Board of Adjustment boards—Motion to approve by Gast with a second by Lawrence. Add July 11 to the posting. Motion approved, 5-0.
- l. Discussion and Action on nuisance properties— 1)Tim Peters (120 Metcalf St.) has requested a hearing on his property. It will be added to the July 11 agenda, but the council noted the property is now in good standing. 2) 108 Maxwell St.-Lauryn will contact owner to see what assistance is needed. 3) 621 5<sup>th</sup> St-Doug will recheck and report back to council. 4) Tongay property (421 6<sup>th</sup> St.)-council decided to allow 90 days for cleanup. 5) 26 Jennings St.-Steve will revisit property and report back to council. 6) 521 6<sup>th</sup> Street-Per Lauryn, progress has been made, but a new fence permit needs to be secured. Lauryn will recheck and report back. 7) Other mentioned properties are 618 5<sup>th</sup> Street and 515 5<sup>th</sup> Street.
- 9d. Discussion and Action on alcohol permit for Market in the Park—Motion by Gast, seconded by Miller to approve the permit. Discussion on area where consumption can occur was held. It was decided to be the area bordered by Old Settlers' Way (south and east), an east-west line for the north boundary at the wooden playground equipment, and Army Post Road (west). The area will be designated by corner stakes indicating no alcohol beyond the corner point markings. Gast amended the original motion to include the boundaries. Seconded by Jans. Unanimous approval on amendment and the revised motion, 5-0.

#### 8. Council and Mayor Reports ...

- a. Steve Gast- I) Steve reminded everyone of primary election June 7 at the Legion Hall.
- b. Lauryn Myers-nothing
- c. Meggen Lawrence — Meggen talked about lawns that need mowing.
- d. Doug Miller — Doug suggested we review and update the Employee Handbook and questioned when employee reviews/new salaries will be discussed as they will be in effect next month. Doug attended a meeting of the Central Iowa Regional Housing Authority and is the alternate member for that group.
- e. Ken Jans-New signage needed for Pioneer Cemetery location. Parks and Open Spaces will pursue that task.

f. Jameson Hudson-The developer backed out of the plan to develop the south 12 acres of the Scott Oakes property. Scott Oakes himself has a developer interested in moving forward. Jameson will be in touch with this company.

9. Consent Agenda

a. Gast moved to accept Consent Agenda, which includes Tobacco Permit for Dollar General Store, Tobacco Permit for Logsdon’s Grocery, Alcohol License for Logsdon’s Grocery, May 02, May 13, and May 23 minutes.

b. Bills presented were as follows:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS	MONTHLY PRINTER RENT	\$ 199.97
ACCESS	MONTHLY PRINTER RENT	\$ 199.97
AFLAC	AFLAC CANCER	\$ 226.86
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 7,151.55
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$ 7,151.55
BADGER METER	cellular water meter reads	\$ 323.07
BADGER METER	CELLULAR WATER METER READS	\$ 323.07
CALDWELL,BRIERLY,& CHALUPA LLC	PHONE CONFERENCE W/MAYOR	\$ 37.00
CASEY’S BUSINESS MASTERCARD	MONTHLY GAS & DIESEL	\$ 229.70
CENTRAL IOWA SHORTLINE LLC	#20019,20229,20321-TURF MIX	\$ 711.54
CENTRAL IOWA SHORTLINE LLC	#20503-EATER FILTER CARTRIDGE	\$ 711.54
CIT SEWER SOLUTIONS	EMERGENCY JET VAC 4/22/2022	\$ 3,068.50
CONSUMERS ENERGY	RCH ELECTRIC	\$ 52.00
DAVE POMEROY	MOWING 5/2/2022	\$ 2,025.00
DEBORAH CARPENTER	CEMETERY FLOWERS	\$ 32.04
EMERGENCY MEDICAL PRODUCTS	#2332911-COLD PACK,MANOMETER	\$ 572.50
FIRE SERVICE TRAINING BUREAU	#221592-FF1 FOR JERRY HOLS	\$ 100.00
DB IOWA HOLDINGS	LEGALS-MINUTES, BUDGET, PH	\$ 535.37
HONEY DO HOME IMPROVEMENT	MATERIAL FOR PLAYGROUND SHELTE	\$ 11,520.00
IOWA REGIONAL UTILITIES ASSOC	RCH MONTHLY WATER	\$ 310.54
IOWA REGIONAL UTILITIES ASSOC	RCH MONTHLY WATER	\$ 310.54
IPERS	IPERS	\$ 2,244.91
KEYSTONE LABORATORIES INC	SEWER TESTING	\$ 1,894.50
LOGAN CONTRACTORS SUPPLY, INC	SPRING/FALL POTHOLE	\$ 728.00
LOGSDON'S GROCERY	Coffee,t-tissue,pop,forks	\$ 97.92
MAXWELL STATE BANK	FED/FICA TAX	\$ 3,276.80
MID-AMERICAN RESEARCH CHEMICAL	YELLOW STRIPING PAINT	\$ 190.91
NANCY PRITCHARD	MAXWELLEMS SITE	\$ 139.92
NEW CENTURY FS	LP GAS	\$ 742.20
MAXWELL POST OFFICE	WATERBILL POSTAGE	\$ 300.00
PRATT SANITATION INC	GARBAGE CONTRACT	\$ 5,130.24
SIMMERING-CORY, INC.	GRANT ADMIN SERVICE	\$ 4,000.00

SNYDER & ASSOCIATES	WOODLAWN ST DRAINAGE	\$ 6,266.50
SNYDER & ASSOCIATES	119.0266.01-32-WWTP IMPROVEMEN	\$ 6,266.50
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$ 68.46
SYNCB/AMAZON	BOOKS, DVDS	\$ 491.49
SYNCB/AMAZON	LIBRARY MATERIALS	\$ 491.49
U.S. BANK	NUISANCES LETTERS	\$ 215.19
US CELLULAR	MONTHLY CELL PHONE	\$ 193.78
US CELLULAR	MONTHLY CELL PHONE	\$ 193.78
WINDSTREAM	091143516-TELEPHONE & INTERNET	\$ 680.24
WINDSTREAM	091143420-TELEPHONE	\$ 680.24
WOODRUFF CONSTRUCTION	WWTP IMPROVEMENT PROJECT FINAL	\$ 177,856.67
Accounts Payable Total		\$ 247,942.05
Total Paid On: 5/04/22		\$ 5,138.08
Total Paid On: 5/18/22		\$ 5,683.96
Total Paid On: 6/01/22		\$ 5,236.05
Total Payroll Paid		\$ 16,058.09
***** REPORT TOTAL *****		\$ 235,814.46

Expenses By Fund	May 3-June 2	
GENERAL		\$ 28,264.66
ROAD USE TAX		\$ 5,951.54
FEMA WIND DISASTER 2020		\$ 11,520.00
WATER		\$ 6,219.62
SEWER		\$ 13,521.97
WWTP FACILITY		\$ 181,856.67
TOTAL FUNDS		\$ 235,814.46

Revenues	May	
001 General		\$ 32,640.63
004 EMS Dept Trust		\$ 929.00
110 Road Use Tax		\$ 4,933.13
112 Employee Benefits		\$ 662.60
119 Emergency Funds		\$ 299.46
120 Utility Franchise		\$ 8,740.86
121 Local Option		\$ 10,846.92
200 Debt Service		\$ 3,597.79
600 Water		\$ 13,725.30
610 Sewer		\$ 21,379.08
612 WWTP Facility		\$ 5,780.00
TOTAL FUNDS		\$ 103,534.77

10. Adjournment at 9:30 on a motion by Myers, seconded by Lawrence. Motion approved, 5-0



NEXT REGULAR MEETING WILL BE JULY 11, 2022 AT 6:30 PM

ATTEST: \_\_\_\_\_, Clerk      \_\_\_\_\_, Mayor  
          Deb Hayes                              Jameson Hudson

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCESS	MONTHLY PRINTER RENT		182.46	29648	6/29/22
AFLAC	AFLAC CANCER		340.29	29644	6/29/22
ALLIANT ENERGY	MONTHLY UTILITY BILL		7,876.41	29649	6/29/22
CASEY'S BUSINESS MASTERCARD	GAS		178.00	29650	6/29/22
CHRIS PITTS	calls & meetings		40.00	29687	6/30/22
CONSUMERS ENERGY	RCH ELECTRIC		52.00	29651	6/29/22
DAVE POMEROY	06-20-2022	2,700.00		29632	6/24/22
DAVE POMEROY	6/27/2022 - CEMETERY MOWING	675.00	3,375.00	29652	6/29/22
DIAMOND VOGEL	YELLOW TRAFFIC PAINT		122.73	29653	6/29/22
EDISON LIGHTING SUPPLY & DIST	LIGHT BULBS		220.28	29686	6/29/22
FIRE SERVICE TRAINING BUREAU	HMAO & FF1 FOR CHRIS PITTS		100.00	29655	6/29/22
GAME TIME	REPLACEMENT TUBE		881.91	29656	6/29/22
DB IOWA HOLDINGS	BUDGET AMENDMENT		130.83	29657	6/29/22
INDEPENDANT PUBLIC ADVISORS	QUARTERLY RETAINER		2,000.00	29658	6/29/22
IOWA FINANCE AUTHORITY	SLIPLINING LOAN		11,670.00	99999997	6/28/22
IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/2022-6/30/2022		822.00	29659	6/29/22
IOWA REGIONAL UTILITIES ASSOC	MONTHLY RCH WATER		331.18	29660	6/29/22
IPERS	IPERS		3,318.67	29647	6/29/22
ISU TREASURER'S OFFICE	INSECT ZOO PROGRAM MILEAGE		200.00	29661	6/29/22
JAMIE NESS	CALLS & MEETINGS		90.00	29662	6/29/22
JERICO SERVICES, INC	DUST CONTROL		3,349.13	29663	6/29/22
JERRY HOLS	CALLS & MEETINGS		85.00	29664	6/29/22
JODI HILL	CALLS & MEETINGS		20.00	29665	6/29/22
JOEL WESTENDORF	CALLS & TRAININGS		80.00	29688	6/30/22
KEYSTONE LABORATORIES INC	MONTHLY TESTING		2,025.00	29666	6/29/22
MAXWELL STATE BANK	FED/FICA TAX		4,983.41	29646	6/29/22
MID-IOWA PLANNING ALLIANCE	DUES FOR 1ST 15 MONTHS		161.00	29667	6/29/22
MIDWEST BREATHING AIR LLC	QAUARTERLY AIR TEST		214.39	29668	6/29/22
MUNICIPAL MANAGEMENT CORP	SURVEY FOR LEAKS		400.00	29669	6/29/22
NEW CENTURY FS	LP GAS		1,831.94	29670	6/29/22
MAXWELL POST OFFICE	2 ROLLS OF STAMPS	116.00		29633	6/27/22
MAXWELL POST OFFICE	POST OFFICE BOX 215	72.00	188.00	29671	6/29/22
PRATT SANITATION INC	MONTHLY GARBAGE PICKUP		6,454.55	29672	6/29/22
RACOM CORPORATION	STORYCOM RADIO MAINT & SUPPORT		3,036.00	29673	6/29/22
RYAN LEWIS	CALLS & MEETINGS		150.00	29674	6/29/22
SAFE BUILDING LLC	#1517-FENCE,ELECTRIO, BUILDING		508.62	29675	6/29/22
SCOTT JOHNSON	CALLS & MEETING		180.00	29676	6/29/22
SHELBY PATTERSON	CALLS & MEETINGS		20.00	29677	6/29/22
SHELLY RICHARDSON	CALLS & MEETINGS		70.00	29678	6/29/22
SUSIE LIVESAY	CALLS & MEETINGS		70.00	29689	6/30/22
SYNCB/AMAZON	PRINTER		1,162.34	29679	6/29/22
TAWNIA LESLIE	CALLS & MEETINGS		90.00	29680	6/29/22
TONY NESS	CALLS & MEETINGS		100.00	29681	6/29/22
TREASURER-STATE OF IOWA	STATE TAXES		1,503.00	91971194	6/29/22
U.S. BANK	MICROSOFT		314.46	29682	6/29/22
US CELLULAR	MONTHLY CELL PHONE		193.78	29683	6/29/22
USABlueBook	TESTING SUPPLIES		832.53	29684	6/29/22

**CLAIMS REPORT**  
 Vendor Checks: 6/06/2022- 7/10/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
WINDSTREAM	091143516 TELEPHONE & INTERNET		705.70	29685	6/29/22
	Accounts Payable Total		60,660.61		

Payroll Checks

001	GENERAL		3,447.55		
600	WATER		1,068.62		
610	SEWER		1,068.60		
	Total Paid On: 6/15/22		5,584.77		
001	GENERAL		3,652.99		
600	WATER		1,026.56		
610	SEWER		1,026.56		
	Total Paid On: 6/29/22		5,706.11		
	Total Payroll Paid		11,290.88		
	Report Total		71,951.49		

Expenses By Fund	June 6-July 8	
GENERAL		\$ 38,358.72
ROAD USE TAX		\$ 3,926.96
WATER		\$ 6,757.24
SEWER		\$ 11,238.57
SEWER LOANS		\$ 11,670.00
TOTAL FUNDS		\$ 71,951.49

Revenues	June	
001 General		\$ 9,916.27
016 Washington Township		\$ 14,526.01
110 Road Use Tax		\$ 15,063.24
112 Employee Benefits		\$ 209.50
119 Emergency Funds		\$ 94.67
121 Local Option		\$ 10,846.92
200 Debt Service		\$ 1,137.50
600 Water		\$ 89,791.14
610 Sewer		\$ 25,143.42
612 WWTP Facility		\$ 3,000.00
625 Sewer Loans		\$ 15,500.00
TOTAL FUNDS		\$ 185,228.67