## CITY OF MAXWELL, IOWA MAXWELL CITY COUNCIL SPECIAL MEETING TUESDAY, MARCH 16, 2024, 6:00 P.M. CITY HALL

- 1. The meeting was called to order by Mayor Higgins at 6:00 P.M.
- 2. Roll call was answered by Doug Miller, Steve Gast, Joel Westendorf and Ken Jans.
- 3. A motion to approve the agenda was made by Gast. Jans seconded. 4 ayes.
- 4. <u>Discussion and Action on Insurance Deductible</u>- Discussion was on whether to raise the deductible from \$10,000 to \$25,000. The city would continue to put money in the emergency fund to cover the deductible if something happened. Westendorf moved to raise the deductible to \$25,000 from \$10,000. Gast seconded. 4 ayes.
- 5. <u>Discussion and Action on GWorks</u> Dale received prices to upgrade the payroll to a cloud base system. GWorks has a system that would integrate with the current system. It would also allow the employees to keep track of overtime usage. There was discussion on other methods of timekeeping. Steve moved to look at a spreadsheet program like what Joel is familiar with that allows data to be entered on phone or tablet and emailed or shared on our shared drive. He would be in favor of putting this program on the back burner until we have exhausted other possibilities. Doug seconded. 4 ayes.
- 6. <u>Discussion and Action on Fiber Distribution Cabinet</u> Huxley Communication is looking for a location to put their fiber distribution cabinet. They would like on trotter behind the gas station but could use near the alley on 1<sup>st</sup> St between Main St and Maxwell St. or at the Legion Field. Jans moved to approve the location behind the gas station. Westendorf seconded. 4 ayes.
- 7. Budget Planning for fiscal years 2024/2025 Tionna Pooler has not gotten back to us on the new calculations for the 100% needed for the sewer loans. Steve is requesting that \$300 be added to the budget for renting the MACC for voting as there are some residents that have trouble getting into the American Legion Hall to vote. It was agreed that this would be a good community benefit. Discussion on the added expense of the city departments having to pay for the sewer costs according to WWTP Loans. Doug, Steve, Tony & Scott will be setting up a time to meet to discuss upgrades needed at the water plant.
- 8. Other Information Dale has been working on getting new email and google work in place. A group from ISU is wanting to talk to council members on the GTSB Early Treatment Partnership Grant. Ken will meet with them on March 22<sup>nd</sup>. All signatures for the Yardwaste project have been received and sent to the County Recorder's Office. Next steps will be to the DNR. There will be a developer's meeting to discuss the 12 acres along Rock Creek Dr. They would like to put up townhomes.
- 9. Adjourn Jans moved to adjourn. Westendorf seconded. 4 ayes. 7:30 P.M.

THE NEXT REGUL	AR MEETING WILI	L BE APRIL 3, 2024 A	1 6:00 P.M.
ATTEST:	, Clerk		, Mayor
Debra Hay	/es	Dale Higgins	, <b>3</b>